



Bringing hope. Changing lives.



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## **Changemakers**

Our cover photo represents the various stakeholders who support our mission to bring hope and change lives – dedicated staff, generous donors, committed volunteers, trustworthy resource speakers, and family life and mental wellness advocates.

They are students, parents, retirees, working professionals, philanthropists, civil servants and community leaders.

To us, they are all CHANGEMAKERS.

Cover photo courtesy of Ms Venessa Neo.

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## CEO's Message

HE year 2018 is a significant year for HOPEwwS as we celebrate 20 years of bringing hope and changing lives.

The theme of this year's Annual Report – **Changemakers** – encapsulates the very foundation of our charity's existence: People.

They come in different roles and functions: volunteers, donors, clients, benefactors and stakeholders. For us, they are all **Changemakers**.

In 2018 alone, we have been blessed to have the support of 2,765 outstanding individuals who served in different capacities, majority of whom serve with us year after year.

Through their dedication, hard work and generous giving, HOPEwwS has made an impact to 2,797 beneficiaries/service users. Our Changemakers are truly unsung heroes.

On an organisational level, we are excited to bring more strategic changes in order to expand our outreach and services for the poor, needy and emotionally suffering.

I'm pleased to announce that we restructured our programme pillars in order to serve a wider range of demographics: HOPE for Seniors, HOPE for Youth, HOPE for Families and HOPE for You. With this clearer delineation, we can further expand our services in order to support the growing needs in our community.

I'm also delighted to share the successful launch of the first Schema Therapy Professional Training organised by HOPEwwS in 2018. We are now merging our expertise in Movie Therapy® and Schema Therapy in order to bring more



relevant programmes not only to our beneficiaries and service users but also to the helping professionals in Singapore.

We also launched the Punggol Mental Wellness Series in order to promote positive mental health and support the recovery of those with mental health issues. We will continue to engage our community partners in Punggol to serve the residents better.

My heartfelt gratitude to our key donors and partners for their unwavering support: the Ministry of Social and Family Development, National Council of Social Service, People's Association, Johnson & Johnson, State Street Bank and Central Christian Church, to name a few.

Last but not the least, I am deeply appreciative of my Management Committee and my dedicated staff. I couldn't ask for a better team to fulfill the mission we are called to do.

Great opportunities lie before us. Here's to the next decade of bringing hope and changing lives.

Joyce Tan CEO

## Management Committee



**Dr John Philip Louis**President
Senior Evangelist
Central Christian Church



Mr Yeo Ngan Chong, Kelvin Vice President Executive Director Synergy Financial Advisers Pte Ltd





Mr Peh Kian Kok, Simon Honorary Treasurer Business Director, DBS Treasures Consumer Banking Group, DBS Bank





Mdm Toh Mui Chiam, Helen Committee Member Treasury Director Deutsche Post DHL



Mdm Lim Ai Hwa Committee Member Senior IT Project Manager Singapore Airlines Ltd





Mdm Yong Meei Yun, Susan Committee Member HD Log, HQ Army Medical Services Singapore Armed Forces





Mr Andy Yung Weng Kin Committee Member Executive Director, Head of Compliance Mizuho Securities (Singapore) Pte Ltd



Mr Raymond Marcel Semaun
Committee Member
Executive Director
St Andrew's Adult Autism Services
and Adult Home (Sengkang)

## HOPEwwS Team



From left: Adrian Ng, Programme Development Executive

Rebekah Lai, Programme Executive (Movie Therapy®)

Esther Ong, Admin Executive

Joyce Tan, Chief Executive Officer

Mary Wang, Accounts Assistant (Finance)

Callie Koh, Accounts Assistant (Finance & Admin)

Anne Tan, Community Outreach Manager & Volunteer Coordinator

Vida Ortiz, Movie Therapy® Marketing & Programme Manager, Counsellor

### 2018-in-Review

2,797
LIVES CHANGED



8,797 VOLUNTEERING HOURS

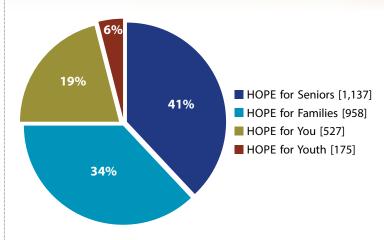


57 MOVIE THERAPY WORKSHOPS

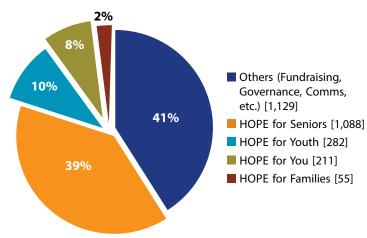


\$390,136 s FUNDS RAISED \$

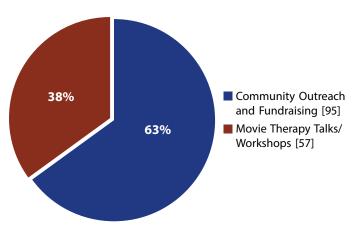
#### **Beneficiaries / Service Users**



#### **Volunteers / Ambassadors**



#### **Workshops / Events**



## 20 Years - Key Milestones

### 1998

 Officially registered HOPE worldwide (Singapore) as the benevolent arm of Central Christian Church

### 1999

 First fundraising for Community Chest
 Festive Care & Share and received special plaque from then
 President S.R. Nathan

### 2001

- First HOPE Global Outreach Day
- Set up of 4 Family Life Education Centres (Greenwood Primary School, Evergreen Primary School, Princess Elizabeth Primary School and White Sands Primary School)

### 2012

- Wheels for HOPE Fundraiser with EMC
- First Research
   Funding support
   from National
   Council of Social
   Service

### 2011

- First Community Outreach in rental blocks 621A&B Edgefield Walk
- First Joint Flag Day with National St John Council
- Positive Choice accreditation by the Ministry of Education as an approved sexuality education programme

### 2009

- First Community Outreach in Block 170 Toa Payoh
- First NTU Hall X Overseas Community Involvement Programme in Jakarta
- Adidas Regional partnership launch for HOPE for Youth
- First Johnson & Johnson 3-year HOPE for Seniors Grant
- Launch of the Singapore version of Positive Choice Programme
- First participation at Punggol North Racial and Religious Harmony Street Parade, in collaboration with Central Christian Church

### 2013

- First Positive Choice workshop conducted at Singapore Sports School
- First J&J Fall Prevention Programme Grant
- Job Support & Employability
   Training with Autism Resource Centre, supported by State
   Street Foundation
- Care & Share Donations Raised

### 2014

- First President's Challenge Grant
- Fundraising through Run for Good Standard Chartered Marathon

### 2015

- Forgiveness Training by Dr Robert Enright
- Care & Share Matching Grant Funding
- HOPEwwS accreditation as Private Operator under People's Association, with "Good Enough Parenting" and
   "I Choose Us" as approved programmes
- Recipient of Tote Board Singapore Gold Cup Donation
- Recipient of SG50 Giving Donation
- First "Good Enough Parenting" Programme in the community, in collaboration with Punggol Coast Constituency Office Family Life Champion
- Parenting Research Survey in Singapore
- "Good Enough Parenting" accreditation under MSF FamilyMatters@School and @Community
- First "Good Enough Parenting" Support Group
- First SAP HOPE for Youth Entrepreneurship programme

### 2003

 Started 4 School Family Education programmes (SFE) under then MCYS (Casuarina Primary School, Evergreen Primary School, Princess Elizabeth Primary School and Tanglin Secondary School)

### 2005

- "One Heart to Give" Racial Harmony Day and First Joint Flag Day with AIN Society
- First Skill Empowerment initiative in partnership with National University of Singapore Students' Union
- Movie Therapy social enterprise received the ComCare Social Enterprise Award from PM Lee Hsien Loong

#### 2006

- Movie Therapy Training by Dr Gary Solomon
- HOPE-AIN Skill Training Fund
- First State Street Foundation Grant
- First HOPE for Seniors Day
- First funding received from South East CDC in support of HOPE for Seniors
- First Smoking Cessation workshops at ITE schools

### 2008

- First Western Union Grant for migrant workers
- Launch of HOPE for Youth initiative
- First EMC Grant for HOPE for Youth
- EMC "Need for Speed" Go-Kart Power Race 2008 and Charity Auction

### 2007

- Positive Choice Training by Marilyn Patton from HOPEww
- First collaboration for Overseas Community Involvement Programme with Singapore Management University (South Africa, Philippines, China)
- Run-a-Movie Walk-a-Jog Fundraiser
- Movie Therapy became a registered trademark of HOPEwwS

#### 2016

 First "I Choose Us" Programme in the community, in collaboration with Punggol Coast Constituency Office Family Life Champion

#### 2017

 First "Good Enough Parenting" Professional Training

#### 2018

- First Movie Therapy workshop series for persons recovering from mental health issues (PMHIs), in partnership with Anglican Care Centre – Hougang
- Launch of Punggol Mental Wellness Series
- Presented with "Friends of FLC" token of appreciation at Family Life Champion Award Ceremony organised by People's Association
- First Schema Therapy Professional Training (Basic and Advanced Levels)
- First Collaboration with North East CDC & Young NTUC for Project Refresh, alongside Central Christian Church
- New programme pillars HOPE for Families and HOPE for You

## New Programme Pillars

N partnership with corporates, community organisations and individual volunteers, HOPEwwS brings hope and changes lives through the following:

the needs of low-income seniors in the community, nursing homes and in senior activity centres through befriending opportunities, social interactions, fall risk reduction programme, provision of clean and safe living environment, active ageing and mental wellness workshops, and other immediate assistance.

- Fall Risk Reduction Programme
- Punggol Outreach
- Community Befriending
- Corporate Social Responsibility (CSR) Initiatives and Collaborations
- Movie Therapy® Mental Wellness / Active Ageing Workshops

**HOPE for Youth** – We empower youths, build their confidence and life skills through education, befriending, character development and enrichment, and equip them with knowledge and skill sets to cope with youth-related issues.

- Tuition and Enrichment Programme
- Skill Empowerment
- Positive Choice Programme (Sexuality Education)
- Smoking Cessation
- Movie Therapy® Workshops for Youths

HOPE for Families – We inspire couples on how to have fulfilling marriages, educate parents on how to raise emotionally healthy, resilient and successful kids, and support vulnerable families on issues and challenges pertaining to different life stages.

- "Good Enough Parenting" Programme
- "I Choose Us" Marriage Programme
- Marriage Preparation / Marriage Enrichment Programmes
- Movie Therapy® Family Life Education Workshops
- Ad-hoc assistance to vulnerable families

**HOPE for You** – We actively promote emotional/social well-being and positive mental health of individuals, conduct specialised professional trainings for clinicians and provide support to promote quality of life, resilience and specialised skills.

- Community Befriending for Disadvantaged Adults
- Movie Therapy® Mental Wellness Workshops
- Professional Trainings for Clinicians (e.g., Schema Therapy Professional Trainings Basic and Advanced Levels, "Good Enough Parenting" and "I Choose Us" Professional Trainings, Introduction to Movie Therapy®, etc.)
- Counselling and Support Groups

## Our Core Values

### Compassion

We embody responsiveness to the needs of the people we serve.

### Respect

We value people for their self-worth and respect their capacity for change.

### Unity

We enjoy working together for a common purpose.

### **Integrity**

We uphold the highest moral, professional and ethical principles.

#### Growth

We adopt the growth mindset collectively and individually.

## 2018 Events at a Glance

### **JANUARY**

### **FEBRUARY**

### **MARCH**

- J&J Fall Risk Reduction Programme Pre-Functional Screening, Kreta Ayer SAC (Jalan Kukoh)
- HOPE for Seniors Rice
   Distribution to Selected
   Community Organisations
   and Low-Income Families,
   Sponsored by Social
   Health Growth
- J&J HOPE for Seniors Home Refresh Programme, Lions Befrienders SAC (Bendemeer)
- "Good Enough Parenting" Workshop, Juying Primary School
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and
   other Social Service
   Organisations (SSOs)

- HOPE for Seniors
   Befriending by Hock
   Seng Hoe Metal Pte Ltd,
   Lee Ah Mooi Old Age
   Home
- "Good Enough Parenting"
   Workshops, Anglo Chinese School (Primary),
   East Spring Primary
   School and Fairfield
   Methodist Secondary
   School
- "Good Enough Parenting" Level 2 Training and Accreditation (Trainer Level)
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and
   other SSOs

- HOPE for Seniors
   Punggol Outreach
   Befriending by CCC
   Youth Ministry
- "Good Enough Parenting"
   Workshops, Nanyang
   Primary School, Anglo Chinese School (Primary),
   Henry Park Primary
   School and North Vista
   Primary School
- Punggol Mental Wellness Series "Understanding Depression and Anxiety" and "Take Care of Me" Movie Therapy® Workshops
- Schema Therapy
   Professional Training
   (Basic Level)
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and
   other SSOs

### APRIL MAY JUNE

- J&J Fall Risk Reduction Programme Physical Strengthening, Kreta Ayer SAC (Jalan Kukoh)
- HOPE for Families
   Distribution of Baby
   Products to Punggol North
   Low-Income Residents
- "Good Enough Parenting" Workshops, Concord Primary School, Fairfield Methodist Secondary School, Woodlands Ring Primary, Pasir Ris Elias CC and Trybe
- "Tasting Life, Tasting Love" Movie Therapy® Workshop, Pacific Activity Centre (Punggol Ripples)
- "Taking Charge of Your Recovery" Movie Therapy Workshop, Anglican Care Centre (Hougang)
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and other
   SSOs

- SAP Skill Empowerment Programme Provision and Set-up of IT Equipments, AG Home
- HOPEwwS Roadshow, CCC 30th Anniversary Carnival Day
- "Good Enough Parenting"
   Workshops, Nanyang
   Primary School, Jurong
   Primary School, Punggol
   View Primary School, Hong
   Kah Secondary School,
   Metta School and CCC
   Carnival Day
- "The Power of Forgiveness" Movie Therapy® Workshop, COMNET SAC (Rivervale Crescent)
- "Forgiveness is a Choice" Movie Therapy® Workshop, Pacific Activity Centre (Punggol Ripples)
- Punggol Mental Wellness Series "3 Generations", "Take Care of Me", "MIND Your Health", "I Feel Awesome!" (Emotions Management) and "Strengthening Emotional Intelligence" Movie Therapy® Workshops
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and other
   SSOs

- "Power of Forgiveness"
   Movie Therapy® Workshop,
   COMNET SAC (Rivervale
   Crescent), Supported by
   J&J
- Adidas Singapore HOPE for Youth Sports Clinic, Darul Ihsan Orphanage
- HOPE for Families
   Distribution of Baby
   Products to Punggol
   North Low-Income
   Residents
- "Good Enough Parenting" Workshop, Redhill Rise RC
- "I Choose Us" Workshop "How to Build and Nuture Long Distance Love", UP Alumni Association
- "Emotional Resilience"
   Movie Therapy® Workshop,
   Anglican Care Centre
   (Hougang)
- "The Power of Forgiveness" Movie Therapy® Workshop (Malay), COMNET SAC (Rivervale Crescent)
- Monthly Community Volunteerism in Partnership with Central Christian Church and other SSOs

## 2018 Events at a Glance

### **JULY**

### **AUGUST**

### **SEPTEMBER**

- J&J HOPE for Seniors Befriending Programme, Tembusu SAC
- J&J HOPE for Seniors Home Refresh Programme, Kreta Ayer SAC (Jalan Kukoh) and Tembusu SAC (Eunos)
- HOPE for Seniors Gardens by the Bay Outing
- HOPEwwS Roadshow, Punggol North Racial and Religious Harmony Street Parade
- Schema Therapy Professional Training (Advanced Level)
- Positive Choice Sexuality Education Workshops, Darul Ihsan Orphanage
- "Good Enough Parenting" Workshops, Zhonghua Secondary School and CHIJ Our Lady of Good Counsel
- "Tasting Life, Tasting Love" Movie Therapy® Workshops (Mandarin and Malay), COMNET SAC (Rivervale Crescent)
- Monthly Community
   Volunteerism in Partnership
   with Central Christian
   Church and other SSOs

- HOPE for Seniors Art Jam (Part 1), St Andrew's Nursing Home by CCC Youth Ministry
- J&J Fall Risk Reduction Programme Post-Functional Screening and Distribution of Sensor LED Lights, Kreta Ayer SAC (Jalan Kukoh)
- State Street Bank HOPE for Seniors Home Refresh Programme, COMNET Cluster Support
- HOPE for Seniors Project Refresh in Partnership with Young NTUC and Northeast CDC, supported by CCC Volunteers
- Positive Choice Workshop at Darul Ihsan Orphanage
- "3 Generations" Movie Therapy® Workshops, COMNET SAC (Rivervale Crescent) and Pacific Activity Centre (Punggol Ripples)
- "Good Enough Parenting" Workshops at CHIJ St Joseph's Convent and Punggol View Primary School
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and other
   SSOs

- HOPE Flag Day 2018
- HOPE for Seniors St Andrew's Nursing Home (Buangkok) Art Jam (Part 2) by CCC Youth Ministry
- HOPE for Seniors
   Befriending by CCC Sunday
   Kids Kingdom Youths and
   Youth Workers, COMNET
   SAC (Rivervale Crescent)
- J&J Fall Risk Reduction Programme Physical Strengthening "Line Dance", COMNET SAC (Rivervale Crescent)
- HOPE for Families
   Distribution of Baby
   Products to Punggol North
   Low-Income Residents
- "Good Enough Parenting" Workshops, Anglo-Chinese School (Primary) and Fairfield Methodist Secondary School
- "Introduction to Movie Therapy®" Workshop for School Counsellors, Naval Base Secondary School
- "Accelerate Self-Awareness" Movie Therapy® Workshop, Anglican Care Centre (Hougang)
- Monthly Community
   Volunteerism in Partnership with Central Christian
   Church and other SSOs

### OCTOBER NOVEMBER DECEMBER

- HOPE for Families
   Distribution of Baby
   Products to Punggol
   North Low-Income
   Residents
- HOPE for Seniors
   Befriending by CCC
   Youth Ministry, Bright
   Hill Evergreen Home
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and
   other SSOs

- Royal Wing Travel HOPE for Youth Outing with Youth from Darul Ihsan Orphanage
- HOPE for Youth Tuition Programme Outing, Gardens by the Bay
- "Learning Styles for Recovery and Growth" Movie Therapy® Workshop, Anglican Care Centre (Hougang)
- "Creating The Life You Want" Movie Therapy® Workshop, Singapore Association for Mental Health
- "Decluttering Your Mind" Movie Therapy® Workshop, Ministry of Education
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and
   other SSOs

- HOPE for Youth Tuition Programme Bursary Award Ceremony
- Adidas Singapore HOPE for Youth "Gift for Kids", Muhammadiyah Welfare Home
- Adidas Singapore HOPE for Youth Family Movie Day
- HOPE for Seniors Home Refresh by CCC EDGE Ministry at Jalan Bukit Merah, in Partnership with Thong Kheng SAC
- Monthly Community
   Volunteerism in
   Partnership with Central
   Christian Church and
   other SSOs

### **HOPE** for Seniors

OPEwwS remains steadfast in its commitment to help the aged poor, needy and socially isolated.

We endeavour to support our nation's efforts as it gears up for the increase in senior population, or citizens aged 65 and above estimated to reach 900,000 by 2030.

In partnership with Central Christian Church, Johnson & Johnson, North East Community Development Council, various seniors activity centres (SACs), and other corporates, volunteer groups and social service organisations, we reach out to low-income and socially isolated seniors through our Community Outreach programmes.

We also empower their lives through Movie Therapy® active ageing and mental wellness workshops.

In 2018, a total of 1,137 seniors have been enriched through various HOPE for Seniors programmes and activities.





#### **Fall Risk Reduction Programme**

After a successful three-year pilot in 2013 in collaboration with Johnson & Johnson and other community partners, the second run of the three-year Fall Risk Reduction Programme in 2016 has started to show promising results.

For evaluation period October 2017-September 2018, a total of 78 identified seniors were reassessed from two targeted communities - Jalan Kukoh estate and Block 182 Rivervale Crescent. They received specific interventions such as installation of sensor LED lights in their homes. They were also given anti-slip slippers, bath and door mats to help prevent fall incidents.

The seniors also participated in line dancing, physical exercises and mental health talks, to build their physical and mental capacity. As a result of the interventions and outreach, there were only 2 reported fall incidents (2.6%).

#### Beneficiary's Story - Mdm Rohani Bte Jaafar

Formerly a factory worker, 69-year-old Madame Rohani Bte Jaafar joined the Fall Risk Reduction programme in December 2016. During her first functional screening, she failed in three out of the six evaluation stations. She was identified as high-risk and recommended to participate in the 12-week physical exercise programme.

Mdm Rohani diligently participated in all the programme activities. Her efforts paid off and she was one of the most improved among all the seniors enrolled in the programme. She was thankful that the programme has helped her to become both physically and emotionally stronger and less susceptible to falls.





#### **Social Bonding**

A total of 70 seniors enjoyed an excursion at Gardens by the Bay on 21 July, organised by 40 volunteers.

In addition, 7 volunteer teachers brought their 33 young students to befriend 35 seniors at the COMNET SAC (Rivervale Crescent) through games and singing on 23 September.

## **HOPE** for Seniors









#### **Better Living Environment**

As part of its annual Home Refresh Corporate Social Responsibility (CSR) with HOPEwwS, two groups of Johnson & Johnson (J&J) staff participated in Home Refresh and befriending activities at Tembusu SAC (Eunos) and Kreta Ayer SAC (Jalan Kukoh) on 6 and 20 July, benefitting 25 families.

J&J's intensive CSR efforts inspired 44 of its staff to improve the lives of six families in Bendeemer by cleaning their rental apartments in preparation for the Chinese New Year, in collaboration with Lions Befrienders SAC.

On 18 August, 10 staff of State Street Bank volunteered to help a senior resident in Sengkang who needs home cleaning and de-cluttering. The volunteers were activated after social workers from COMNET Cluster Group alerted HOPEwwS of the senior's living condition.

On 1 December, 60 volunteers from the EDGE (Singles) Ministry of Central Christian Church (CCC) responded to the call for befriending of elderly and cleaning, decluttering, painting and minor refurbishing of six apartment units of seniors in Jalan Bukit Merah, in collaboration with Thong Kheng SAC. The volunteers also took the time to reach out to 60 elderly residents in the area through an afternoon session of games and karaoke.

#### **Aged Sick and Destitute**

At the Society of the Aged Sick, 86 residents benefitted from four rounds of visits arranged by 50 volunteers who planned the activities, games, singing and refreshments.

A total of 96 volunteers took turns to conduct monthly visits at the Singapore Leprosy Relief Association, which enriched the lives of 35 ex-leprosy residents, some of whom were neglected by their families.

At Lee Ah Mooi Old Age Home, 110 residents received Chinese New Year cheers and encouragement as 11 volunteers from Hock Seng Hoe Metal Company Pte Ltd visited the residents and distributed oranges and red packets.





### **Outreach to Seniors in Punggol**

On 18 August, HOPEwwS and CCC were very honoured to support Project Refresh, an initiative of North East CDC and Young NTUC. A total of 40 volunteers helped to clean, declutter and paint 4 homes of low-income residents in Punggol.

The volunteers also educated the senior residents in Punggol to switch to LED lights and save electricity, as part of the "Switch and Save – Use LED" initiative by National Environmental Agency and North East CDC.

We also reached out to 46 seniors in Punggol through an interaction session on 15 April. The event was organised by 46 volunteer youth mentors and 62 young teens, aged 13-14 years old, in partnership with Pacific Activity Centre (Punggol Ripples) and CCC.

## **HOPE** for Seniors



#### **Active Ageing and Mental Wellness**

HOPEwwS conducted 9 Movie Therapy® workshops in English, Mandarin and Malay for 155 seniors in partnership with COMNET SAC (Rivervale Crescent) and Pacific Activity Centre (Punggol Ripples).

The topics included adjustments related to ageing, forgiveness, improving communication across generations and strengthening family relationships.







#### **Collaborations with Corporates and Community Partners**

- Central Christian Church
- Johnson & Johnson Pte Ltd, Singapore
- COMNET Cluster Group
- COMNET SAC (Rivervale Crescent)
- Hock Seng Hoe Metal Company Pte Ltd
- Kreta Ayer SAC (Jalan Kukoh)
- Lee Ah Mooi Old Age Home
- Lions Befrienders SAC (Bendemeer)

- North East CDC
- Pacific Activity Centre (Punggol Ripples)
- Society of the Aged Sick
- Singapore Leprosy Relief Association
- State Street Bank and Trust Company
- Tembusu SAC (Eunos)
- Thong Keng SAC (Jalan Bukit Merah)
- Young NTUC





## **HOPE for Seniors Changemakers**



Even though my wife and I are busy with our 4 kids and our full-time jobs, we are still excited to serve the needy together with our friends. Most of us are in the 50 years and above age group but when we serve together with younger volunteers, we do not feel that age is an issue because we realised we can contribute to bringing hope to the needy in the community as well. Through HOPEwwS, I am able to give hope to others; in return I gain strength and energy despite my busy work life."

 Lim Aik Loon, 51, Bank Officer, volunteer for the past 14 years



Over the years, I have built friendship with the seniors through my regular visit. Although they don't remember my name, they do recognise us as volunteers in blue shirt. Being able to speak some dialects is an advantage for me, as I can engage with the seniors easily. The only emotional challenge that I faced was when I found out that the senior that I talked to over the years passed away. It was initially tough, but then I felt grateful to have the opportunity to know her and talk to her during my visits. I still look forward to serve other seniors and building new relationship with them. I could honestly say that I receive more than I give when we spend a Sunday afternoon entertaining and accompanying them together with my family and friends.

– Annette Ho, 51, Homemaker, volunteer for the past 17 years



We serve mostly with ex-leprosy patients and one of the challenges is engaging them to play games using their hands. To overcome this, we encourage the volunteers to help the residents when they face difficulties. We also plan games that are simple, like big puzzles and Bingo. Personally, I faced language barrier especially in dialects but I decided to take action by showing love for the residents, giving them smiles and serving them snacks. It is fun interacting with them and it brings me joy to see the aged folks enjoying the activities we planned for them.

- Janice Lim, 51, Accounts and HR Manager, volunteer for the past 17 years



When I visited old folks' homes, there were some seniors who may not seem to be friendly in the beginning and they would try to push the volunteers away. I can sense some were insecure due to their disabilities and so as a result they did not talk much. That is why I believe it is important for the volunteers to be sincere. I would start by sharing more about myself and my family, and I would reassure them that I am willing to listen. Slowly the seniors would open up once they sense that I empathise with them.

 Gary Low, 40, Business Development Director, volunteer for the past 14 years



One of the challenges in organising befriending for the aged sick is preparation of refreshments, as the seniors in nursing homes have many diet restrictions due to their health conditions. Through seeking advice from the staff and coordinators, we were able to cater to the seniors' needs. I am currently attending eldercare courses to enhance my understanding and to better serve the needs of seniors and community."

 James Zhang Huang Shang, 39, Warehouse Assistant, volunteer for the past 13 years



When I serve, I am constantly reminded to be grateful of what I already have. I also realise that I can contribute not just by giving financially but getting personally involved as well. As a volunteer, I first need a willing heart and to be willing to come out of my comfort zone. Serving in the community has helped me to grow in my empathy for others.

Koh Chew Ling, 37, Pre-school
 Teacher, volunteer for the past 14 years

## HOPE for Youth

OPEwwS is committed to serve disadvantaged and at-risk youths through educational support, enrichment activities, skill empowerment initiatives and Movie Therapy workshops.

In 2018, 175 youths received various forms of assistance through different programmes and activities.

#### **Tuition Programme**



A total of 10 primary and secondary students received academic support through the weekly Tuition Programme organised by HOPEwwS. The beneficiaries are from low-income families residing at rental blocks 621A and 621B Edgefield Walk.

The tuition programme was supported by 40 volunteers from the campus ministry of Central Christian Church (CCC), who took turns to teach the students and provided mentoring and positive role modeling.

During the November school holidays, HOPEwwS arranged for the students to attend an excursion at the Gardens by the Bay. On 16 December, 7 students qualified to receive bursary awards to help them in their school expenses.



#### **Skill Empowerment**

In partnership with SAP Asia Pte Ltd, we supported the set-up of IT equipment for the Computer Skills Training Programme of AG Home, to facilitate the training of at-risk youths in computer skills.

With a grant from Xilinx Singapore, 12 youths from Darul Ihsan Orphanage Home learned about proper dress code, eyes contact, sitting posture and how to compose themselves during job interviews during a Basic Etiquette for Job Interview workshop held on 12 June.



#### **Enrichment Activities**

In partnership with Darul Ihsan Orphanage, 8 staff of Royal Wings Travel Singapore Pte Ltd brought 33 youths to the Butterfly Park at Sentosa on 19 November to experience the beauties of butterflies, beetles and other colourful insects.

On 8 December, Adidas Singapore partnered with us to organise a Family Movie Day for 20 youths of low-income families in Punggol and to fulfil the gift wishes of 56 youths from Muhammadiyah Welfare Home through "Gift for Kids" event. On 22 June, 18 staff of Adidas Singapore also conducted a Sports Clinic at the Darul Ihsan Orphanage, benefitting 19 youths.

## **HOPE** for Youth





#### **Movie Therapy Workshops**

In partnership with CCC, we conducted a Movie Therapy workshop on managing emotions on 20 May, which benefitted 12 youths mostly residing in Punggol.

In July-August, we completed a series of Positive Choice Programme at Darul Ihsan Orphanage. A total of 26 teenagers gained practical skills to deal with peer pressure pertaining to risky sexual experimentations. They also learned to create positive life goals.

## HOPE for Youth Changemakers



follows am blessed to be able to grow up with proper education. I have always felt that education is important and I want to be able to help this group of children from the Tuition Programme who may have limited access to external help, apart from what their schools are offering. What really excites me is to see the students being proactive and motivated to do their best. I am happy when I see them enjoying their studies. I am touched by the generosity and gratitude of the students and their families. I remember this girl who gave snacks to all the volunteer teachers every lesson; it reminds me to be grateful for the simple things in life.

> Vivian Chong Pei Ting, 19, student, volunteer for the past 2.5 years



Volunteering in the Tuition Programme has been an eye-opening journey for me, from teaching the children, understanding the challenges they face in learning, to liaising with the parents and listening to their hopes for their children. One challenge we faced is continuity for the volunteer tutors. We started an initiative for the volunteer tutors to have an After-Action Review after each tuition session and to log the progress of the children as well. This helped a new batch of tutors to continue where the previous batch left off. We also have regular pairings of tutors and children so that they can bond, fostering respect and allowing the tutors to better understand the needs of the children.

> Lim Tian Yi, 21, student, volunteer for the past 2 years



Volunteering has been a learning and growth journey for me. It brings me great joy to see the children in the Tuition Programme progress week after week in both their confidence and academic skills. What excites me the most is creatively working through each child's

challenges. I look forward to brainstorming with the team on what to prepare for the next tuition session and how we can engage the children and nurture their love for learning."

- Ruth Jaymie Teo, 25, Research Assistant, volunteer for the past 6 years



**44**As a volunteer for the Tuition Programme, my challenge was my insecurity over my capability. I have never been good with children, so as I try to teach them, I sometimes question whether I am doing a good job. I overcame

this by reminding myself that I serve in faith and with good intentions.

> - Jeremy Chendrawan, 22, student, volunteer for the past 3 years

### **HOPE** for Families

As the basic social unit, the family plays a crucial role in the overall health, stability and cohesiveness of a nation.

HOPEwwS strongly believes that we can effect change on societal level as we continue to strengthen and empower families through our family life education initiatives, such as parenting, marriage/relationships and work-life balance workshops.

We also assist to provide immediate help to vulnerable families in collaboration with community partners and different volunteer groups.



#### "Good Enough Parenting" (GEP)

Developed by Dr John Philip Louis and his wife Karen Louis, GEP is an in-depth, research-based, evidence-informed parenting programme accredited under MSF FamilyMatters Programme menu.

In 2018, 744 parents attended GEP workshops and trainings in different schools and community settings.

GEP is based on the principles of Schema Therapy and incorporates Movie Therapy® for an impactful and engaging learning experience. It highlights the importance of meeting the Core Emotional Needs of children in order for them to grow up as resilient, responsible, emotionally healthy and successful adults.



#### **GEP Outreach in 2018**

- Anglo-Chinese School (Primary)
- Central Christian Church Carnival 2018
- CHIJ Our Lady of Good Counsel
- CHIJ St Joseph's Convent
- Concord Primary School
- East Spring Primary School
- Fairfield Methodist Secondary School
- Henry Park Primary School
- Hong Kah Secondary School
- Jurong Primary School
- Juying Primary School
- Metta School
- Nanyang Primary School
- North Vista Primary School
- Pasir Ris Elias CC
- Punggol View Primary School
- Redhill Rise RC
- Trybe Limited
- Woodlands Ring Primary School
- Zhonghua Secondary School

### Testimonials from Parents:

"Good Enough Parenting is so vital in today's environment when stress level to excel academically is high. Having Realistic Expectations is an aspect that parents need to come to terms with."

"Today's talk has given me tools to help my child discover his strengths and make wise choices regarding his subject combination. Also, it helped me understand how to motivate my child by focusing on his strengths and praising his efforts."

## **HOPE** for Families



#### "I Choose Us" Marriage Programme (ICU)

A prequel to GEP, ICU equips couples on how to achieve Love Connection by breaking harmful cycles. It is an informative, engaging and life-changing programme which combines movie scenes, cartoons and research-based principles to teach couples on how to have a fulfilling marriage.





#### **Support for Vulnerable Families**

Since 2011, HOPEwwS has been providing assistance to needy residents in the two rental blocks in Punggol: Blocks 621A and 621B Edgefield Walk.

The demographics include: low-income families with young children, individuals suffering from stroke, cancer and other ailments, and seniors living on their own.

In 2018, over 200 volunteers took turns every first Sunday of the month to serve free breakfasts and distribute groceries to 130 beneficiaries from these two rental blocks.

We also collaborated with Social Service Office@ Punggol and helped four low-income families to ease their financial burdens by providing them with baby products.

### HOPE for You

OPEwwS launched HOPE for You as a separate programme pillar in 2018 in order to expand our outreach to working professionals and vulnerable adults. This strategic move will enable us to enhance our services to provide expertise sharing to clinicians through our specialized training programmes.

For many years, we have been empowering adults in the area of mental and emotional health as well as work-life balance using Movie Therapy, and providing counselling services. We have also been training school counsellors in Movie Therapy so they can incorporate this approach with their clients.

In the area of community volunteerism, we have been working with various groups to impact the lives of individuals with mental health challenges and physical disabilities.

In 2018, a total of 527 lives have been touched through our various programmes and events.





#### **Schema Therapy Professional Training**

A significant milestone in 2018 was the first Schema Therapy Professional Training (Basic and Advanced Levels) held on 26-28 March and 23-25 July, respectively, and conducted by Dr John Philip Louis, certified Schema Therapist, Supervisor and Trainer by the International Society of Schema Therapy.

A total of 20 participants attended each training level, consisting of psychologists, counsellors, therapists, social workers, caseworkers and other professionals.

The Schema Therapy Professional Training is part of the Individual Schema Therapy Certification Programme in Southeast Asia accredited by ISST, and supported by the National Council of Social Service through VCF Training Grant.

# Comments from Clinicians (Schema Therapy Professional Training)

"It has helped to frame my way of conceptualizing and thinking towards my clients and the issues they bring into therapy. I can understand Personality Disorders more, and think about how their life story unfolds. I gained insights on how to approach clients who present similar issues. The 'modes' helped to give a better understanding of client's coping mechanism. I particularly enjoyed Movie Therapy, which helped me to connect to the training components."

 Ms Mona Seet, Psychologist, Mindmatters Psychology Practice

"I enjoyed the learning process with John, just everything - lectures and movies. My main takeaway was confidence to use what I learnt with my clients and awareness of 'Detached Protector' mode and coping styles."

Ms Mellissa Krishnan, Principal Counsellor,
 Thye Hua Kuan Centre for Family Harmony

"There was sufficient time for role-play and helpful practice so that we have a first-hand experience receiving and giving therapy. Videos were helpful in bringing out the key points of the subject matter. Understanding of the Core Emotional Needs are pertinent in my new work in the sheltered home for family violence where the mothers can receive healing and where necessary, provide limited reparenting so that they can parent their children more effectively and confidently."

– Jenny Ong Siew Lan, Counsellor, Anglican Family Centre

"I gained an understanding of patients' Core Emotional Needs, learned how to assure/confront their 'Detached Protector Mode' and meet their needs through 'Limited Reparenting'."

Ms Jasmine Ong, a Senior Occupational Therapist,
 Institute of Mental Health

# HOPE for You





# **Punggol Mental Wellness Series**

To promote mental health in the Punggol community, we introduced the Punggol Mental Wellness Series in 2018.

On 17 March, we organised back-to-back Movie Therapy workshops: "Understanding Depression and Anxiety" and "Take Care of Me", attended by 23 participants each workshop.

On 20 May, we organised mental wellness workshops in collaboration with Central Christian Church during its 30<sup>th</sup> Anniversary Carnival which catered to Punggol residents, where 77 people learned more about emotional intelligence, positive mental health and self-care.



# **Psychological Recovery**

The Singapore Association for Mental Health engaged us to conduct the "Creating the Life You Want" Movie Therapy workshop on 26 November, attended by 10 people from its mood disorder support group.

For the second year running, we partnered with Anglican Care Centre – Hougang to conduct a series of Movie Therapy Workshops for persons recovering from mental health issues (PMHIs). A total of 118 members benefited from the quarterly workshops, on topics such as taking charge of your recovery, emotional resilience, accelerating self-awareness and learning styles for recovery and growth.

# **Corporate Workshops**

The Ministry of Education engaged us to conduct "De-Cluttering Your Mind" Movie Therapy workshop on 3 November, attended by 50 MOE officers, both teaching and non-teaching staff.

Through an introduction to Movie Therapy workshop at Naval Base Secondary School on 12 September, we equipped 13 school counselors on how to use Movie Therapy® in their counseling practice.



# **Outreach to Vulnerable Adults**

At the Singapore Cheshire Home, 30 volunteers from CCC made regular visits to engage 65 wheelchair-bound individuals. The volunteers engaged the residents through karaoke sessions and bingo games.

Through the combined efforts of 100 volunteers comprising youth mentors and their mentees from CCC, 60 residents of St Andrew's Nursing Home (Buangkok) participated in "Art Jam" series, held on 12 August and 23 September. The art pieces were then displayed at the centre to showcase the residents' creativity.

# HOPE for You Changemakers



The best reward for a volunteer is to be able to bring smile to the face of the beneficiaries. When we show our concern and engage them even in small talks, it can easily brighten up their day. Being a relationshiporiented person helps me to engage with the people I serve!

Kok Boon Siang, 52, APAC Service
 Manager, volunteer for the past 14 years



With every volunteering opportunity, my personal mission is to provide friendship and care for the residents of the centre we arranged to visit. They might only see us once a month and yet I can sense that they are excited with the event line-up and prizes we prepared for them. This really softens my heart and makes it easier to share joy to others. As I serve together with my regular group of friends, there are residents that we have built friendship with over the years. It feels good to see familiar faces each time we visit.

Tan Kim Ping, 45, Export Documentation
 Coordinator, volunteer for the past 14 years



When we started volunteering to serve those recovering from mental health issues, we realised that they are generally not as communicative, so we had to consult the staff to have a better understanding of what they need and what we can offer. We then came up with the idea of using art to engage the residents. We have since conducted four sessions of Art Jam where the residents painted mini canvasses. The 60 completed pieces of canvasses are now displayed in the multi-purpose hall of the centre as a mural. It was very encouraging to hear news of the residents proudly pointing to their paintings to their relatives and visitors.

Elfin Loh, 50, Consultant,
 volunteer for the past 14 years



# Hope Flag Day 2018

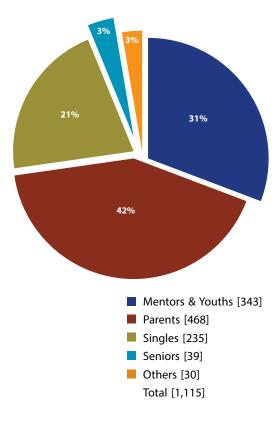


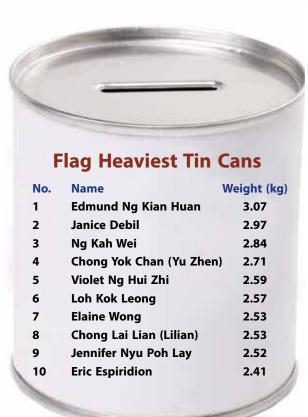
THE HOPE Flag Day is an annual event which aims to raise funds to support the various initiatives of the charity. It is the most anticipated annual fundraising of HOPEwwS, as it brings together volunteers from different age groups to engage the public for donation.

On 1 September 2018, over \$244,000 was raised from the combined efforts of 1,115 volunteers. From this volunteer pool, 97% are members of Central Christian Church.

HOPEwwS CEO Joyce Tan said: "Our annual Flag Day has always been a highlight for us because we get to experience the joy of serving alongside our volunteers. We saw hundreds of them come back each year to serve with smiles. We are moved by many personal stories of heartwarming interactions with members of the public, and this year was certainly no different!"

# Flag Day Volunteer Demographics





# Flag Day Changemakers

It has been a great privilege and huge milestone for me to serve as Flag Day Coordinator. I experienced first hand the excellent teamwork and great friendships with other committees. One of my greatest encouragements for serving in the HOPE Flag Day for the past 10 years was to see my daughter Natalie get involved since she was 2 years old. She grew up with the attitude of serving and even invited her classmate to join in volunteerism.

- Kenny Chen, 44, Company Director

I always believe that we are called to give back to the community. Volunteering in HOPEwwS helped me to see the needs of the less fortunate in Singapore and in doing so, I learned a lot as well.

- Marie Leonora Estravila, 44, Global Supply Chain Planner



# **Donor Feature**

# Johnson & Johnson







JOHNSON & Johnson (J&J) is one of HOPEwwS' most valued corporate partners. Our partnership with J&J evolved from befriending activities with low-income seniors, to staff-driven Home Refresh projects, and now to outcome-based Fall Risk Reduction Programme.

For nearly a decade, J&J has helped 718 seniors in Singapore through their Home Refresh programme as well as several community outreach activities. On average, around 300 J&J staff volunteer each year to support the strategic thrusts with HOPEwwS.

Our first CSR collaboration with J&J started in 2009 through befriending low-income seniors staying in Toa Payoh. Since then, J&J has been actively involved in community work and outreach to needy seniors through HOPEwwS.

In 2012, J&J partnered with HOPEwwS to enhance the living condition and to reduce clutter and hoarding issues faced by seniors. Many of these seniors faced physical health challenges as well as sensory issues, and a poorly maintained home poses severe health and safety hazards for them. A refurbished and repainted home leads to an improved

living environment which makes the seniors feel that they are being cared for and loved. This initiative continued each year and was renamed Home Refresh project since 2015.

In 2013, J&J expanded its senior outreach activities by working closely with us for the Fall Risk Reduction programme. The three-year pilot partnership in collaboration with Northwest CDC and Health Promotion Board aimed to improve the physical health of seniors and raise their awareness on home safety and fall reduction.

Alongside J&J volunteers and community partners, we conducted physical exercise sessions, mental health talks and issued anti-slip slippers, bath and door mats to 155 seniors in Marsiling and Ghim Moh. The results were encouraging: only 14 out of the 133 seniors (11.3%), who received direct programme intervention experienced a fall. It was a huge improvement of 34% compared to the 17.4% prevalence rate of falls in Singapore.

The success of the pilot programme led to the second run, with an intended outreach to 101 seniors in Kreta Ayer and Sengkang areas.

We deeply appreciate J&J's support and funding of our programmes as well as their volunteer commitment to bring hope and change lives of seniors in Singapore.

# State Street Bank and Trust Company, Singapore

STATE Street Bank and Trust Company is one of HOPEwwS' foremost corporate partners since 2005. Through State Street Foundation, its charitable grant making arm, State Street's funding support has been instrumental in ensuring our pillar programmes (HOPE for Senior, HOPE for Youth, Active Ageing Mental Wellness Movie Therapy® programmes, Positive Choice programmes and Skill Empowerment programmes) achieve their social impact in Singapore.

State Street is a strong advocate for people with autism to be assimilated into the workforce. From 2013-2017, we partnered with State Street to support employability and job training for adults and youths with autism, through Autism Resource Centre's Employability & Employment Centre (E2C). The training and support from E2C enhanced the job readiness of people with autism, equipping them with relevant skills and placing them in suitable jobs with appropriate job support. A total of 44 adults and youths, out of 79 who participated in the programme, have been successfully placed in open employment.

During this period, State Street also funded our HOPE for Youth events and camps in collaboration with Pathlight School. Altogether, 271 vocational



students with autism participated in activities and were taught with basic life skills to self-regulate and cope with changes of routine and environment. The camps and activities provided the students with the opportunity to practice their acquired daily living skills in an independent setting. As a result, they were empowered to be responsible, make independent decisions and work in groups as well as function better in the community.

In addition to supporting skill empowerment initiatives, State Street employees also volunteered their time and service in local communities for causes they were passionate about. In 2012, State Street Bank staff served 30 low-income seniors during the Mid-Autum Festival. They befriended them and organised a fun-filled hands-on mooncake making session at Blk 140 Toa Payoh.

In 2018, 10 employees volunteered to declutter and clean the home of Mdm Tan (not her real name). Mdm Tan's sister was grateful that "people who usually hold pens are willing to put those down and pick up brooms, mops and brushes instead" to improve her sister's living condition, which she was not able to manage properly due to mental and medical situation.

We are deeply honoured to collaborate with State Street as we bring hope and change the lives of the less fortunate in Singapore.

# Movie Therapy® Changemakers



# **Dr John Philip and Karen Louis**

As founders of HOPEwwS, John and Karen Louis have contributed immensely in community work for the past two decades. They advocate passionately for helping the poor and needy and rally support for active volunteerism.

John and Karen are also the founders of Movie Therapy\* and authors/developers of the "Good Enough Parenting" and "I Choose Us" programmes. Thousands of lives have been empowered as these programmes are taught in schools, communities and corporates. They also lend their expertise on professional training, counselling and clinical supervision.

# Lee Teck Ming and Patrice Pedjoe Lee

Teck Ming and Patrice have seen the growth of Movie Therapy<sup>®</sup> since it was introduced by HOPEwwS in 2005. They have developed and conducted Movie Therapy<sup>®</sup> workshops which have been widely received in the private, public and people sectors.

In particular, Patrice was instrumental to the introduction and enhancement of US-developed Positive Choice sexuality education programme to be adopted in Singapore. The couple continually serves as Movie Therapy\* consultants and resource speakers for family life and mental wellness workshops.





# Wee Keong & Joyce Ng

Wee Keong and Joyce have served as Movie Therapy resource speakers since 2009. They have taught workshops on family life, sexuality education, active ageing and mental wellness.

They also volunteer in different capacities in HOPEwwS, such as annual Flag Day, community outreach events, and even in home cleaning and decluttering for low-income seniors. Their serving hearts have influenced their two sons – the elder now serving in National Service and the younger in Junior College – to be involved in programmes for the poor and needy.

# Ching Keong (ZQ) and Grace Yap

ZQ and Grace have conducted Movie Therapy\* workshops for seniors, youths and families since 2009. As resource speakers, their family life has been a great inspiration to many parents as they share their own parenting journey. Grace is fluent in the Malay language and has been instrumental in our outreach to the Malay community.

Together with many parent groups, ZQ and Grace initiated different community outreach programmes for seniors and vulnerable families. They also bring along their three kids, aged 16, 13, and 9, to serve the poor and needy.





# Phua Hee & Angelia Phua

Phua Hee and Angelia have served as Movie Therapy\* resource speakers of HOPEwwS since 2009. They are particularly engaged for family life, mental wellness and sexuality education workshops, which cater to youths, working adults, marrieds and parents.

The Phuas are very active in community volunteerism since 2005. In recent years, they have spearheaded outreach to vulnerable families, and mobilised volunteers to support home cleaning, refurbishing and decluttering of seniors living on their own

# Alvin Fan

Alvin Fan is an ardent supporter of programmes for seniors and parents. He has served as Movie Therapy resource speaker since 2009. He is fluent in Mandarin and exudes charisma, humour and sensitivity to seniors, endearing himself to better connect with the older generation.

Alvin and his wife Julie spearhead many community outreach programmes involving mostly Mandarin-speaking volunteers. Their two daughters also serve as volunteers for HOPEwwS.





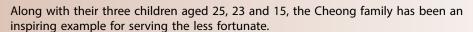
# **David & Wai Yee Lang**

David & Wai Yee have served as Movie Therapy\* resource speakers of HOPEwwS since 2014, specifically for marriage, parenting and mental wellness workshops. They involve their three kids, aged 18, 14 and 12, in active volunteerism, fundraising, community outreach and befriending programmes.

Despite their busy schedule, David and Wai Yee allocate time to visit and befriend socially isolated seniors in order to provide them with encouragement and support.

# **Richard & Serina Cheong**

Richard and Serina have served as resource speakers for Movie Therapy\* since 2014, specifically for parents, seniors, persons recovering from mental health issues and working adults. They are passionate volunteers in different community outreach events under HOPEwwS, some of which they spearhead themselves.







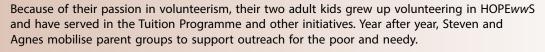
# **Chern Yang and Yvette Leow**

Chern Yang and Yvette have conducted "Good Enough Parenting" workshops and other youth-related topics since 2014. As young parents, they instill the value of volunteerism to their two children, aged 8 and 6.

As youth leaders, the couple has been instrumental to new initiatives involving mentors and their youth mentees. They are actively involved in inspiring the younger generation to volunteer and serve in the community.

# **Steven and Agnes Tan**

Steven and Agnes have served as Movie Therapy\* resource speakers of HOPEwwS since 2016 for parenting and mental wellness workshops, but their volunteerism efforts in the charity started in 2005.







# **Halbert and Bong Louis**

Halbert and Bong have been actively supporting our Movie Therapy\* programmes for families and youths, as well as promote mental wellness to the professionals since 2016. They also find time to volunteer in community outreach and fundraising events.

Both their two adult children also lend their time in various volunteering opportunities in HOPEwwS.

# Key Volunteers 2018

WE are honoured to have the support of **2,765 volunteers** in 2018. We wish to recognise the following individuals and volunteer groups for their immense contributions:

# **HOPEwwS Flag Day Coordinators**

- 1 Adrian Low
- 2 Alvin Koh
- 3 Caryl Ong
- 4 Charmagne Uy
- 5 Chong Bee Bee
- 6 Daniel Tan
- 7 Janice Kuan
- 8 Kelly Wong
- 9 Kenny Chen
- 10 Koh Chew Ling
- 11 Kuah Soo Lan
- 12 Lee Siah Hing
- 13 Leonor Estravila
- 14 Liana Laminto
- 15 Lim Ai Hwa
- 16 Lukas Kok
- 17 Maria Bernadette Antonio
- 18 Marschal Tay
- 19 Ong Poh Heng
- 20 Ong Sien Hong
- 21 Pat Koh
- 22 Phua Jian Xun, Jax
- 23 Richard Yeo
- 24 Steven Lim
- 25 Tommy Tan

# HOPEwwS Community Volunteerism Coordinators

- 1 Carol Ng
- 2 Elfin Loh
- 3 Grace Chua
- 4 James Huang Shang
- 5 Jane Chong
- 6 Jasline Yeo
- 7 Koh Choon Lim
- 8 Lim Aik Loon
- 9 Lin Peishi
- 10 Mabel Lim
- 11 Mary Wang
- 12 Matthew Yeo
- 13 Paul Cheong
- 14 Philip Ong
- 15 Rebecca Fan
- 16 Ricky Ng
- 17 Sherry Low
- 18 Tan Lubin
- 19 Yee Weng Fatt

# **Volunteer Groups from Corporate Organisations**

- 1 Adidas Singapore
- 2 Central Christian Church
- 3 Hock Seng Hoe Metal Company Pte Ltd
- 4 Johnson & Johnson Pte Ltd
- 5 Royal Wings Travel
- 6 State Street Bank and Trust Company, Singapore

# Corporate Partners/Sponsors

OPE worldwide (Singapore) would like to recognise the following sponsors and partners for their benevolent and unwavering support:































E would like to sincerely thank the following organisations and individual donors for their generous contributions in 2018:

Association of Private Schools & Colleges

Shankar Renganathan Hock Seng Hoe Metal Co Pte Ltd

Semed Tony Pioneer Garden Services

Tan Chin Hoe

**Gabriel Law Corporation** 

Adidas Singapore Pte Ltd

Tan Chee Wan

**VST Corporate Services Pte Ltd** 

Yong Meei Yun Susan

Fong Cheng Shek

Yeo Ngan Chong

**Kwek Leng Keow** 

Lee Lay See

Nojdhs Underwater Technology Pte Ltd

Tan Wei Chang

# Board Meetings and Attendance

No.	Name – Designation	No. of meetings attended/held
1.	John Philip Louis – President (Board member since 1999)	3/3
2.	Yeo Ngan Chong, Kelvin – Vice President (Board member since 2007)	2/3
3.	Peh Kian Kok Simon – Honorary Treasurer (Board member since 2016)	3/3
4.	Theo Weiquan Alexander – Honorary Secre (Board member since 2013)	tary 2/3
5.	Andy Yung Weng Kin – Member (Board member since 2016)	3/3
6.	Lim Ai Hwa – Member (Board member since 1999)	2/3
7.	Raymond Marcel Semaun – Member (Board member since 2017)	2/3
8.	Shelley Lim Lei Yee – Member (Board member since 2005)	1/3
9.	Toh Mui Chiam, Helen – Member (Board member since 2011)	3/3
10.	Yong Meei Yun Susan – Member (Board member since 2016)	2/3

# **Financials**

# **HOPE WORLDWIDE (SINGAPORE)**

UEN Number: S98SS0151F

IPC Number: IPC000120

(Registered under the Societies Act, Chapter 311 and
Charities Act, Chapter 37, Singapore)

FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018

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UEN Number: S98SS0151F IPC Number: IPC000120

(Registered under the Societies Act, Chapter 311 and Charities Act, Chapter 37, Singapore)

# STATEMENT BY THE MANAGEMENT COMMITTEE

For the financial year ended 31 December 2018

In the opinion of the Management Committee, the accompanying financial statements are drawn up so as to give a true and fair view of the financial position of the Society as at 31 December 2018 and the financial performance, changes in accumulated funds and cash flows of the Society for the financial year ended on that date.

The Management Committee, comprised of the following, authorised the issue of these financial statements.

John Philip Louis Kelvin Yeo Ngan Chong Simon Peh Kian Kok Alexander Theo Weiguan Andy Yung Weng Kin Helen Toh Mui Chiam

President Vice-President Honorary Treasurer - Honorary Secretary Committee Member - Committee Member - Committee Member - Committee Member

Lim Ai Hwa Raymond Marcel Semaun Shelley Lim Lei Yee Susan Yong Meei Yun

- Committee Member - Committee Member

On behalf of the Management Committee,

JOHN PHILIP LOUIS

President

**ALEXANDER THEO WEIQUAN** 

Honorary Secretary

SIMON PEH KIAN KOK

Honorary Treasurer

Date: 1 3 JUN 2019

## INDEPENDENT AUDITORS' REPORT

TO THE MANAGEMENT COMMITTEE OF HOPE WORLDWIDE (SINGAPORE)

# Report on the Financial Statements

## Opinion

We have audited the financial statements of HOPE WORLDWIDE (SINGAPORE) (the "Society"), which comprise the statement of financial position of the Society as at 31 December 2018, the statement of financial activities, statement of changes in fund and statement of cash flows of the Society for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311 (the "Societies Act"), Charities Act (Chapter 37) and other relevant regulations (the "Charities Act and Regulations") and Financial Reporting Standards in Singapore ("FRSs") so as to give a true and fair view of the financial position of the Society as at 31 December 2018 and of the financial performance, changes in fund and cash flows of the Society for the year ended on that date.

# Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority ("ACRA") Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities ("ACRA Code") together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Other Information

Management committee is responsible for the other information. The other information comprises the Statement by the Management Committee set out on page 1.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

## Responsibilities of Management and Directors for Financial Statements

Management committee is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act, Charities Act and FRSs, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair statements and to maintain accountability of assets.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
  a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
  involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

# Helmi Talih & Co

# Report on Other Legal and Regulatory Requirements

In our opinion,

- (a) the accounting and other records required by the above regulations to be kept by the Society have been properly kept in accordance with those regulations; and
- (b) the fund-raising appeals conducted by the Society during the financial year ended 31 December 2018 have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeals.

During the course of our audit, nothing has come to our attention that caused us to believe that during the financial year,

- (a) the donation and other receipts of the Society were not used in accordance with the Society's objective, as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Society has not complied with the requirements of Regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.

HELMI TALIB & CO
Public Accountants and
Chartered Accountants

Singapore

Date: 1 3 JUN 2019

Partner-in-charge : See John Kuan

PAB No. : 01506

UEN Number: S98SS0151F IPC Number: IPC000120

(Registered under the Societies Act, Chapter 311 and Charities Act, Chapter 37, Singapore)

# STATEMENT OF FINANCIAL POSITION

As at 31 December 2018

		<u>2018</u>	<u>2017</u>
	Note	\$	\$
Assets			
Current assets			
Cash and bank balances Receivables	7 8	1,433,498 75,484	1,598,582 38,624
Total current assets		1,508,982	1,637,206
Non-current assets			
Plant and equipment	9	-	-
Total non-current assets		-	-
Total assets	_	1,508,982	1,637,206
Liabilities and funds			
Liabilities Current liabilities			
Payables	10	10,565	82,975
Deferred income	11	88,938	96,938
Total current liabilities		99,503	179,913
Non-current liabilities			
Total non-current liabilities		-	-
Total liabilities		99,503	179,913
Funds			
Unrestricted funds			
General fund		993,526	854,860
Designated fund		141,021	105,231
Total unrestricted funds	6 (a)	1,134,547	960,091
Restricted funds		00.070	44.054
Johnson & Johnson APCC Fund State Street Fund		22,276	14,954
EMC Corporation Fund		-	-
SAP Asia Fund		21,322	30,568
Xilinx Community Fund		715	-
President's Challenge Fund		8,925	8,975
Care and Share Matching Grant		221,694	442,705
Total restricted funds	6 (b)	274,932	497,202
Total funds	_	1,409,479	1,457,293
Total liabilities and funds	_	1,508,982	1,637,206

HOPE WORLDWIDE (SINGAPORE)
UEN Number: S98SS0151F
IPC Number: IPC000120
(Registered under the Societies Act, Chapter 311 and Charities Act, Chapter 37, Singapore)

# STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2018

			Unrestricted Fund			
	Note	General fund \$	Designated funds \$	Total \$	Restricted fund \$	Total funds \$
2018 INCOME						
Income from generated funds						
<ul> <li>Voluntary income</li> <li>Activities from generating funds</li> </ul>		70,244 189,677		70,244 189,677	1 1	70,244 189,677
Income from charitable activities		15,608	129,018	144,626	66,047	210,673
Other income		10,212	12,960	23,172	1	23,172
Total income		285,741	141,978	427,719	66,047	493,766
EXPENDITURE						
Cost of generating funds		36,176	1	36,176	ı	36,176
Charitable activities		ı	106,188	106,188	277,440	383,628
Governance costs		110,899	1	110,899	10,877	121,776
Total expenditure	•	147,075	106,188	253,263	288,317	541,580
Net income (loss)		138,666	35,790	174,456	(222,270)	(47,814)
Reconcilation of funds Total funds brought forward		854,860	105,231	960,091	497,202	1,457,293
Total funds carried forward	9	993,526	141,021	1,134,547	274,932	1,409,479

The accompanying notes form an integral part of these financial statements.

HOPE WORLDWIDE (SINGAPORE)
UEN Number: S98SS0151F
IPC Number: IPC000120
(Registered under the Societies Act, Chapter 311 and Charities Act, Chapter 37, Singapore)

STATEMENT OF FINANCIAL ACTIVITIES
For the financial year ended 31 December 2018

Total funds \$			18,464 172,705	537,248	2,109	730,526		27,341	446,235	78,003	551,579	178,947	1,278,346
Restricted <u>fund</u> \$				401,855	ı	401,855		ı	370,844	19,911	390,755	11,100	486,102
Total \$			18,464 172,705	135,393	2,109	328,671		27,341	75,391	58,092	160,824	167,847	792,244
Unrestricted Fund Designated <u>funds</u> \$			- 1,467	126,511	ı	127,978		ı	75,391	ı	75,391	52,587	53,734 (1,090) 105,231
General fund \$			18,464 171,238	8,882	2,109	200,693		27,341	ı	58,092	85,433	115,260	738,510 1,090 854,860
Note													φ
	2017 INCOME	Income from generated funds	<ul> <li>Voluntary income</li> <li>Activities from generating funds</li> </ul>	Income from charitable activities	Other income	Total income	EXPENDITURE	Cost of generating funds	Charitable activities	Governance costs	Total expenditure	Net income	Reconciliation of funds Total funds brought forward Reallocation of funds Total funds carried forward

The accompanying notes form an integral part of these financial statements.

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(Registered under the Societies Act, Chapter 311 and Charities Act, Chapter 37, Singapore)

# STATEMENT OF CHANGES IN FUNDS

For the financial year ended 31 December 2018

	Unrestricted <u>funds</u> \$	2018 Restricted funds \$	<u>Total</u> \$
Balance at beginning of financial year	960,091	497,202	1,457,293
Net income for the financial year	174,456	(222,270)	(47,814)
Balance at end of financial year	1,134,547	274,932	1,409,479
	Unrestricted	2017 Restricted	
	<u>funds</u> \$	<u>funds</u> \$	<u>Total</u> \$
Balance at beginning of financial year	792,244	486,102	1,278,346
Net income for the financial year	167,847	11,100	178,947
Balance at end of financial year	960,091	497,202	1,457,293

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# STATEMENT OF CASH FLOWS

For the financial year ended 31 December 2018

	Note	<u>2018</u> \$	<u>2017</u> \$
Cash flows from (used in) operating activities  Net (loss) income for the financial year		(47,814)	178,947
Adjustments for Interest income		(5,217)	-
Total adjustments to statement of financial activities account		(5,217)	-
Total operating cash flows before changes in working capital	-	(53,031)	178,947
Changes in working capital  Adjustments for (increase) decrease in receivables  Adjustments for (decrease) increase in payables  Adjustments for (decrease) increase in deferred income		(36,860) (72,410) (8,000)	9,862 57,859 24,638
Total changes in working capital		(117,270)	92,359
Cash generated from operations Interest income received	-	(170,301) 5,217	271,306 -
Net cash flows (used in) from operating activities		(165,084)	271,306
Cash flows from (used in) investing activities			
Net cash flows from (used in) investing activities	•	-	
Cash flows from (used in) financing activities			
Net cash flows from (used in) financing activities		-	-
Net (decrease) increase in cash and bank balances Cash and bank balances at beginning of financial year		(165,084) 1,598,582	271,306 1,327,276
Cash and bank balances at end of financial year	7	1,433,498	1,598,582
Net cash flows  Net cash flows (used in) from operating activities  Net cash flows from (used in) investing activities  Net cash flows from (used in) financing activities		(165,084)	271,306
· , ,			

UEN Number: S98SS0151F IPC Number: IPC000120

(Registered under the Societies Act, Chapter 311 and Charities Act, Chapter 37, Singapore)

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

# 1 SOCIETY INFORMATION

HOPE *worldwide* (SINGAPORE) ("the Society") was registered on 23 October 1998 under the Societies Act, Chapter 311. The Society is a charity registered under the Charities Act, Chapter 37 since 18 July 2002, and has been accorded the status of an Institution of a Public Character ("IPC"). The current license runs from 1 September 2016 to 30 November 2017 and was renewed for the period from 1 December 2017 to 30 November 2020.

The Society's registered office and principal place of business is at 1 Edgefield Walk, Singapore 828850.

The financial statements of the Society for the financial year ended 31 December 2018 were authorised for issue in accordance with a resolution by the Management Committee as at the date of Statement by the Management Committee.

The Society's vision is to bring hope and change in lives in six core areas:

- 1. Children
- 2. Community outreach
- 3. Family life education
- 4. Health education
- 5. Seniors
- 6. Skill empowerment

The objectives of the Society are:

- 1. Developing and funding projects to help the poor and needy without regard to race, religious affiliation or social background;
- 2. Developing and assisting in benevolent medical and educational programmes;
- 3. Establishing and maintaining orphanages and homes for the disadvantages;
- 4. In furtherance of the above objects, the Society may engage in any lawful act or activity to raise awareness and to raise funds to establish, organise and run the programme to fulfil the abovementioned objectives.

# 2 MANAGEMENT COMMITTEE

For the financial year under review, the members of the Management Committee were as follows:

President John Philip Louis Kelvin Yeo Ngan Chong Vice-President Simon Peh Kian Kok Honorary Treasurer Alexander Theo Weiguan Honorary Secretary Andy Yung Weng Kin Committee Member Helen Toh Mui Chiam Committee Member Lim Ai Hwa Committee Member Raymond Marcel Semaun Committee Member Shelley Lim Lei Yee Committee Member Susan Yong Meei Yun Committee Member

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(Registered under the Societies Act, Chapter 311 and Charities Act, Chapter 37, Singapore)

## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 3 SIGNIFICANT ACCOUNTING POLICIES

# 3.1 Basis of preparation

The financial statements are prepared in accordance with the provisions of the Societies Act, Chapter 311, (the "Societies Act"), Charities Act, Chapter 37 (the "Charities Act") and Singapore Financial Reporting Standards ("FRS").

The Society has applied Charities Accounting Standards ("CAS") for the presentation of the statement of financial activities which differs from FRS 1 presentation of statement of comprehensive income.

The financial statements are prepared under the historical cost basis, except as disclosed in the accounting policies below.

The financial statements are expressed in Singapore Dollar ("SGD" or "\$"), which is the Society's functional currency.

# 3.2 Adoption of new and revised standards

The accounting policies adopted are consistent with those of the previous financial year, except in the current financial year, the Society has adopted all the new and revised standards which are relevant to the Society and are effective for annual financial periods beginning on or after 1 January 2018. The adoption of these standards did not have any effect on the financial performance or position of the Society.

# 3.3 <u>Standards issued but not yet effective</u>

The Society has not adopted the following standards applicable to the Society that have been issued but not yet effective:

Effective for annual periods beginning on or after 1 January 2019

FRS 116 : Leases

The management committee expects that the adoption of the above standard will have no material impact on the financial statements in the period of initial application.

Description

# 3.4 Plant and equipment

All items of plant and equipment are initially recorded at cost. Subsequent to recognition, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is computed on a straight-line basis over the estimated useful lives of the assets as follows:

		<u>Years</u>
Computers	-	3
Office equipment	-	3

The carrying values of plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

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# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 3 SIGNIFICANT ACCOUNTING POLICIES (Continued)

## 3.4 Plant and equipment (Continued)

The residual value, useful life and depreciation method are reviewed at each financial year-end, and adjusted prospectively, if appropriate.

An item of plant and equipment is de-recognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss on de-recognition of the asset is included in profit or loss in the year the asset is de-recognised.

# 3.5 Impairment of non-financial assets

The Society assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when an annual impairment testing for an asset is required, the Society makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs of disposal and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or groups of assets. Where the carrying amount of an asset or cash-generating unit exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

Impairment losses are recognised in profit and loss.

A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such reversal is recognised in profit or loss unless the asset is measured at re-valued amount, in which case the reversal is treated as a revaluation increase.

# 3.6 Financial instruments

These accounting policies are applied on and after the initial application date of FRS 109, 1 January 2018:

# (a) Financial assets

# (i) <u>Initial recognition and measurement</u>

Financial assets are recognised when, and only when the entity becomes party to the contractual provisions of the instruments.

At initial recognition, the Society measures a financial asset at its fair value, plus, in the case of a financial asset not at fair value through profit or loss, transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at fair value through profit or loss are expensed in profit or loss.

Trade receivables are measured at the amount of consideration to which the Society expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third party, if the trade receivables do not contain a significant financing component at initial recognition.

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## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

#### 3 **SIGNIFICANT ACCOUNTING POLICIES** (Continued)

#### 3.6 Financial instruments (Continued)

#### (a) Financial assets (Continued)

#### (ii) Subsequent measurement

## Investments in debt instruments

Subsequent measurement of debt instruments depends on the Society's business model for managing the asset and the contractual cash flow characteristics of the asset. The three measurement categories for classification of debt instruments are amortised cost, fair value through other comprehensive income and fair value through profit or loss. The Society only has debt instruments at amortised cost.

Financial assets that are held for the collection of contractual cash flows where those cash flows represent solely payments of principal and interest are measured at amortised cost. Financial assets are measured at amortised cost using the effective interest method, less impairment. Gains and losses are recognised in profit or loss when the assets are de-recognised or impaired, and through amortisation process.

Financial assets carried at amortised cost comprise of cash and bank balances and receivables.

#### (iii) De-recognition

A financial asset is de-recognised when the contractual right to receive cash flows from the asset has expired. On de-recognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that had been recognised in other comprehensive income for debt instruments is recognised in profit or loss.

#### Financial liabilities (b)

#### (i) Initial recognition and measurement

Financial liabilities are recognised when, and only when, the Society becomes a party to the contractual provisions of the financial instrument. The Society determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognised initially, at fair value, plus, in the case of financial liabilities not at fair value through profit or loss, directly attributable transaction costs.

#### (ii) Subsequent measurement

After initial recognition, financial liabilities that are not carried at fair value through profit or loss are subsequently measured at amortised cost using the effective interest method. Gains and losses are recognised in profit or loss when the liabilities are derecognised, and through the amortisation process.

Financial liabilities comprise of payables.

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## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 3 SIGNIFICANT ACCOUNTING POLICIES (Continued)

# 3.6 Financial instruments (Continued)

# (b) Financial liabilities (Continued)

# (iii) De-recognition

A financial liability is de-recognised when the obligation under the liability is discharged, cancelled or expires. On de-recognition, the difference between the carrying amounts and the consideration paid is recognised in profit or loss.

These accounting policies are applied before the initial application date of FRS 109, 1 January 2019:

# (a) Financial assets

# (i) <u>Initial recognition and measurement</u>

Financial assets are recognised when, and only when, the Society becomes a party to the contractual provisions of the financial instrument. The Society determines the classification of its financial assets at initial recognition.

When financial assets are recognised initially, they are measured at fair value, plus, in the case of financial assets not at fair value through profit or loss, directly attributable transaction costs.

# (ii) <u>Subsequent measurement</u>

## Loans and receivables

Non-derivative financial assets with fixed or determinable payments that are not quoted in an active market are classified as loans and receivables. Subsequent to initial recognition, loans and receivables are measured at amortised cost using the effective interest method, less impairment. Gains and losses are recognised in profit or loss when the loans and receivables are de-recognised or impaired, and through the amortisation process.

Loans and receivables comprise of cash and bank balances and receivables.

# (iii) <u>De-recognition</u>

A financial asset is de-recognised where the contractual right to receive cash flows from the asset has expired. On de-recognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that had been recognised in other comprehensive income is recognised in profit or loss.

# (b) Financial liabilities

# (i) Initial recognition and measurement

Financial liabilities are recognised when, and only when, the Society becomes a party to the contractual provisions of the financial instrument. The Society determines the classification of its financial liabilities at initial recognition.

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## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 3 SIGNIFICANT ACCOUNTING POLICIES (Continued)

# 3.6 <u>Financial instruments</u> (Continued)

# (b) Financial liabilities (Continued)

# (i) <u>Initial recognition and measurement</u> (Continued)

All financial liabilities are recognised initially at fair value, plus, in the case of financial liabilities not at fair value through profit or loss, directly attributable transaction costs.

# (ii) Subsequent measurement

After initial recognition, financial liabilities that are not carried at fair value through profit or loss are subsequently measured at amortised cost using the effective interest method. Gains and losses are recognised in profit or loss when the liabilities are derecognised, and through the amortisation process.

Financial liabilities comprise of payables.

# (iii) De-recognition

A financial liability is de-recognised when the obligation under the liability is discharged or cancelled or expired. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a de-recognition of the original liability and the recognition of a new liability, and the difference in the respective carrying amounts is recognised in profit or loss.

# 3.7 Impairment of financial assets

These accounting policies are applied on and after the initial application date of FRS 109, 1 January 2018:

The Society recognises an allowance for expected credit losses ("ECLs") for all debt instruments not held at fair value through profit or loss. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Society expects to receive, discounted at an approximation of the original effective interest rate. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

ECLs are recognised in two stages. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12 months (a 12-month ECL). For those credit exposures for which there has been a significant increase in credit risk since initial recognition, a loss allowance is recognised for credit losses expected over the remaining life of the exposure, irrespective of timing of the default (a lifetime ECL).

For trade receivables, the Society applies a simplified approach in calculating ECLs. Therefore, the Society does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The Society has established a provision matrix that is based on lifetime ECLs at each reporting date.

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## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 3 SIGNIFICANT ACCOUNTING POLICIES (Continued)

# 3.7 Impairment of financial assets (Continued)

The Society considers a financial asset in default when contractual payments are 120 days past due. However, in certain cases, the Society may also consider a financial asset to be in default when internal or external information indicates that the Society is unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by the Society. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

These accounting policies are applied before the initial application date of FRS 109, 1 January 2018:

The Society assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

# Financial assets carried at amortised cost

For financial assets carried at amortised cost, the Society first assesses whether there is objective evidence of impairment exists individually for financial assets that are individually significant, or collectively for financial assets that are not individually significant. If the Society determines that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is, or continues to be recognised are not included in a collective assessment of impairment

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the financial asset's original effective interest rate. If a loan has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The impairment loss is recognised in profit or loss.

When the financial assets becomes uncollectible, the carrying amount of impaired financial assets is reduced directly or if an amount was charged to the allowance account, the amounts charged to the allowance account are written off against the carrying value of the financial assets.

To determine whether there is objective evidence that an impairment loss on financial assets has been incurred, the Society considers factors such as the probability of insolvency or significant financial difficulties of the debtor and default or significant delay in payments.

If, in a subsequent year, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed to the extent that the carrying amount of the asset does not exceed its amortised cost at the reversal date. The amount of reversal is recognised in profit or loss.

# 3.8 Cash and bank balances

Cash and bank balances comprise of bank balances and fixed deposit which are subject to an insignificant risk of changes in value.

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## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 3 SIGNIFICANT ACCOUNTING POLICIES (Continued)

# 3.9 Provisions

Provisions are recognised when the Society has a present obligation (legal or constructive) as a result of past events where it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and the amount of the obligation can be estimated reliably.

Provisions are reviewed at the end of each reporting period and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of resources embodying economic benefits will be required to settle the obligation, the provision is reversed. If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflects, where appropriate, the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

# 3.10 Employee benefits

# (a) Defined contribution plans

The Society participates in the national pension schemes as defined by the laws of the countries in which it has operations. In particular, the Society makes contributions to the Central Provident Fund ("CPF") scheme in Singapore, a defined contribution pension scheme. Contributions to defined contribution pension schemes are recognised as an expense in the period in which the related service is performed.

# (b) Employee leave entitlement

Employee entitlements to annual leave are recognised as a liability when they are accrued to the employees. The undiscounted liability for leave expected to be settled wholly before twelve months after the end of the reporting period is recognised for services rendered by employees up to the end of the reporting period.

# 3.11 Funds

# (a) Unrestricted fund

Unrestricted fund comprise of general fund and designated funds. General fund is used for the general purposes of the Society as set out in its governing document. If part of an unrestricted fund is earmarked for a particular project, it may be designated as a separate fund (known as "Designated Fund"). The designation has an administrative purpose only, and does not legally restrict the Management Committees' discretion to apply the fund. The Society respects the donors' intended use of funds and will endeavour to request the donors' permission should a change of use be deemed necessary.

The Society classifies the following funds as unrestricted fund:

- General fund
- Designated funds
  - Counselling
  - Forgiveness Workshop
  - Family Life Education
  - Movie Therapy
  - Community Outreach
  - Overseas Community Involved Programme
  - Hope for Senior Programme
  - Hope for Youth Programme
  - Skill Empowerment

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## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 3 SIGNIFICANT ACCOUNTING POLICIES (Continued)

# 3.11 Funds (Continued)

# (b) Restricted funds

Restricted funds are funds subject to specific funded programmes by government, charity bodies and donors, but still within the wider objects of the Society.

Restricted funds may only be utilised in accordance with the purposes established by the sources of such funds whereas unrestricted fund can be used in a manner the Society sees fit in achieving its institutional purposes.

The Society classifies the following funds as restricted funds:

- Johnson & Johnson APCC Fund at Give2Asia
- State Street Fund at Give2Asia
- EMC Corporation Fund at Give2Asia
- SAP Asia Pte. Ltd. Fund
- Xilinx Community Fund at Give2Asia
- President's Challenge Fund
- Care and Share Matching Grant

# 3.12 Income

Income is measured based on the consideration to which the Society expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third parties.

Income is recognised when the Society satisfies a performance obligation by transferring a promised good or service to the customer, which is when the customer obtains control of the good or service. A performance obligation may be satisfied at a point in time or over time. The amount of income recognised is the amount allocated to the satisfied performance obligation.

# (a) Donations

Donations are recognised when received. Donation-in-kinds are recognised when the fair value of the assets received can be reasonably ascertained.

# (b) Fund raising

Income from special event is recognised when the event takes place.

# (c) Government grants

Cash grants received from the government in relation to the special employment credit, temporary employment credit and wage credit scheme are recognised as income upon receipt.

Government grant from the Ministry of Social and Family Development ("MSF") is recognised as income according to the conditions of the funding agreement. The grant is recognised as income on a systematic basis over the period in which the Society recognises the expenses and related costs for which the grant is intended to compensate.

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## NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 4 SIGNIFICANT ACCOUNTING JUDGEMENTS AND ESTIMATES

The Society made judgements, estimates and assumptions about the carrying amounts of assets and liabilities that were not readily apparent from other sources in the application of the Society's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors that are considered to be reasonable under the circumstances. Actual results may differ from the estimates. Management Committee is of the opinion that there are no critical judgements and estimates that have a significant effect on the amounts recognised in the financial statements.

# 5 RELATED PARTY TRANSACTIONS

It is not the normal practice for the members of the Management Committee, or people connected with them, to receive remuneration, or other benefits, from the Society for which they are responsible, or from institutions connected with the Society. The following transactions were all carried out in accordance with the Society's conflict of interest policy as disclosed in Note 16.

# (a) Significant related party transactions

	<u>2018</u> \$	<u>2017</u> \$
Related party, Central Christian Church Donations Expenses paid on behalf of Rental of venue Staff training	40,000 150 (1,560)	- - - (1,555)
	<u>2018</u> \$	<u>2017</u> \$
Related party, Louis Counselling & Training Service Pte. Ltd. Purchase of books Licence fee Supervision fee Speaker/Trainer fees	(273) (958) (1,260) (17,548)	(2,257) (900) - (12,000)
	<u>2018</u> \$	<u>2017</u> \$
Related party, Motion Picture Licensing Co. (S) Pte. Ltd. Licence fee	(803)	(2,006)
	<u>2018</u> \$	<u>2017</u> \$
President of Management Committee, John Philip Louis		
Speaker/Trainer fees		(450)

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# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

# 5 RELATED PARTY TRANSACTIONS (Continued)

(a) Significant related party transactions (Continued)

	<u>2018</u> \$	<u>2017</u> \$
Spouse of President of Management	Ť	,
<u>Committee, Karen McDonald Louis</u> Speaker/Trainer fees	-	(1,350)

John Philip Louis, president of the Management Committee, is the senior evangelist of Central Christian Church, director of Louis Counselling & Training Service Pte. Ltd. and partner of Motion Picture Licensing Co. (S) Pte. Ltd.

Kelvin Yeo Ngan Chong, vice-president of the Management Committee, is a self-supporting staff of Central Christian Church and an executive director of Synergy Financial Advisers Pte. Ltd.

In addition to the transactions above, the Society also bought insurance in which part of the premiums includes insurance brokerage fees paid to Synergy Financial Advisers Pte. Ltd., a firm in which a management committee member holds an executive directorship.

(b) Compensation of key management personnel

	<u>2018</u> \$	<u>2017</u> \$
Salaries and bonus CPF contribution	68,066 11,708	63,855 10,997
	79,774	74,852
	No. of key management <u>personnel</u>	No. of key management personnel
Remuneration band \$50,000 to \$100,000	1	1_

The remuneration of key management personnel is determined by the Management Committee.

- (1) Key management personnel consists of the chief executive officer.
- (2) The Management Council is the final authority and is overall responsible for policy making and determination of all activities. Members of the management committee are volunteers and none of them received any remuneration during the financial year ended 31 December 2018 (2017: NIL).

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For the financial year ended 31 December 2018

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES

Financial activities on unrestricted funds (a)

	Total Unrestricted Funds	\$			53,769	70,244		10	765	138,512	080,080	' 6	310	189,677		143,391	144,626	7,50 7	17,955	23,172	427,719	
	Total	€								1		•	-			127,783 1,235	129,018		12,960	12,960	141,978	
Designated Funds	Skill Empowerment	\$							•	1	1	•				45 324	369				369	
	Hope for Youth Programme EI	\$								•	1	•				23 911	934				934	
	Hope for Senior Programme	\$						•	•	•	•	•				21,858	21,858			1	21,858	
	Overseas Community Involved Programme	\$						1	•	•		•		•		1 1				•	•	
	Community Outreach	\$						•	•	•		•	•	•		6,899	6,899		12,960	12,960	19,859	
	Movie Therapy	\$							•	•		•	•			59,365	59,365				59,365	
	Family Life Education	\$							•	•		•	•			1 1				•	1	
	Forgiveness Workshop	\$						•	•	•	•	•	'			413	413			1	413	
	Counselling	\$						•	•	1	1	•		•		39,180	39,180			•	39,180	
	General Fund	s			53,769 16 475	70,244		10	765	138,512	90,080	' 6	310	189,677		15,608	15,608	7.02	4,995	10,212	285,741	
			2018 INCOME	Income from generated funds Voluntary income Donations	- Non-tax deductible - Tax deductible		Activities from generating funds GiveAsia	- Tax deductible Givingdotsa	- Tax deductible Hone Flac Day	Non-tax deductible	- Tax deductible Others	- Non-tax deductible	Sale of Items		Income from charitable activities	Non-tax deductible - Tax deductible		Other income	Others		TOTAL INCOME	

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### NOTES TO THE FINANCIAL STATEMENTS For the financial year ended 31 December 2018

# **DETAILED STATEMENT OF FINANCIAL ACTIVITIES** (Continued)

	Total Unrestricted Funds	<b>⇔</b>		17,801	18,375	36,176		6,320	15	220		1,000	2,366	400	5,256	12,225	58,964	1,260	15,047	1,205	1,560	106,188
	Total	s				'		6,320	15	220		1,000	2,366	400	5,256	12,225	58,964	1,260	15,047	1,205	1,560	106,188
	Skill Empowerment	s						•					•		•		369	•	•		-	369
	Hope for Youth Programme	\$		•	•	•		•	•	•	•	•	•	•	•	•	536	•	•	398	-	934
	Hope for Senior Programme	s		•	•	•		5,650	•	•	•	•	1,174	•	15	•	14,994	•	•	25	-	21,858
ed Funds	Overseas Community Involved Programme	s		•	•	•		•	•	•	•	•	•	•	•	•	1	•	•	•	-	•
Designated Funds	Community Outreach	\$		1	•	•		649	•	•	•	•	1,192	•	1,222	•	16,146	•	•	020	-	19,859
	Movie Therapy	₽		1	•			21	•	273	•	1,000	•	•	•	12,225	26,520	•	•	•	-	40,039
	Family Life Education	s		•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	-	•
	Forgiveness Workshop	\$		1	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	-	1
	Counselling	<b>⇔</b>		•	•	•		•	15	297	•	•	•	400	4,019	•	399	1,260	15,047	132	1,560	23,129
·	General Fund	မှ		17,801	18,375	36,176			•				•	•	•		•					
			2018 EXPENDITURE	Cost of generating funds - Hope Flag Day	- Others		Charitable activities	Activities / materials	Administration	Books / DVD	Copyright / licence fees	Development / resources	Gifts and prizes	Publicity	Refreshments	Speaker fees	Staff costs / benefits	Supervision fees	Training	Transportation	Venue	

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NOTES TO THE FINANCIAL STATEMENTS
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## **DETAILED STATEMENT OF FINANCIAL ACTIVITIES** (Continued)

					Designa	Designated Funds					
General	Counselling	Forgiveness Workshop	Family Life Education	Movie Therapy	Community Outreach	Overseas Community Involved Programme	Hope for Senior Programme	Hope for Youth Programme	Skill	Total	Total Unrestricted Funds
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	ક્ક
6,434		•	•	'	'	•	'	•	•	•	6,434
÷	196	•	•	•	•	•	•	•	•	•	196
5,851			•	•		•	•		•		5,851
4,1	- 98	•	•	•	•	•	•	•	•	•	1,486
4,477		1	•	1	•	1	•	1	•	1	4,477
5.0	- 22	•	•	•	'	•	•	•	•	•	5,02
308	- 80	•	•	•	•	•	•	•	•	•	308
2.194	- 46	•	•	•	•	•	•				2.194
ï	125	•	•	•	'	•	•	•		'	125
4	412	•	•	•	•	•	•		•	•	412
3.462	- 25	•	•	•	'	•	•	•			3.462
	73	•	•	•	•	•	•	•		•	73
3,847	- 21	•	•	'	'	•	'	'	•	'	3,847
•	- 88	•	•	•	•	•	•	•	•	•	88
52,413		1	•	1	•	1	•	1	•	1	52,41
7,9		•	•	•	•	•	•	•	•	•	7,977
3,4	- 90	•	•	•	•	•	•	•	•	•	3,40
8,9	- 99	•	•	•	•	•	'	•	•	•	8,936
4,	- 68	•	•	•	•	•	•	•	•	•	4,18
110,899	- 66	1		1	1	1	1	1		1	110,899
147,075	5 23,129	1	1	40,039	19,859	1	21,858	934	369	106,188	253,263
138,666	16,051	413	•	19,326	•	•	•	,	•	35,790	174,456
854,860	12,794	200	1	92,237			,	,	1	105,231	960,091
20 4 20		' 00		- 100 00		•				1 00 000	000
854,860	12,794	200	1	92,237	1	'	'	'	•	105,231	960,091
993,526	:6 28,845	613	1	111,563	•	•	,		1	141,021	1,134,547

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## **DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

Financial activities on unrestricted funds (a)

	Total Unrestricted Funds		740	17,724	18,464	125		126,414 34,014	11,506	172,705	131,421 3,972	135,393	2,109	2,109	328,671
	Total \$			1	1	,			1,467	1,467	122,539 3,972	126,511		1	127,978
	Skill Empowement \$		,	1		•	ı	1 1			296	296			296
	Hope for Youth Programme \$		1	1	•	1	•				1,825	1,825		•	1,825
	Hope for Senior Programme \$		1	1	•	1	•				9,954	13,626			13,626
d Funds	Overseas Community Involved Programme \$		1	1		•	•		1 1						
Designated Funds	Community Outreach \$		,	•	•	,	•				5,448	5,748		•	5,748
	Movie Therapy \$		1	1		•	•				102,186	102,186			102,186
	Family Life Education \$		1	1		•	•		1,467	1,467					1,467
	Forgiveness Workshop \$		,	1		,	•				1 1				1
	F Counselling \$		,	1	1	•	•	1 1			2,830	2,830	1 1		2,830
	General Fund \$		740	17,724	18,464	125	•	126,414 34,014	10,039 646	171,238	8,882	8,882	2,109	2,109	200,693
	,	2017 INCOME	Income from generated funds Voluntary income Donations - Non-tax deductible	- Tax deductible	ı	Activities from generating funds GiveAsia Tax deductible	- Tax deductible	Non-tax deductible - Tax deductible	Others - Non-tax deductible Sale of items		Income from charitable activities Programme income - Non-tax deductible - Tax deductible	. 1	Other income Interest on fixed deposit Others	ı	TOTAL INCOME

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## NOTES TO THE FINANCIAL STATEMENTS For the financial year ended 31 December 2018

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES (Continued)

			2017 Expenditure	Cost of generating funds - Hope Flag Day	- Others	<b>Charitable activities</b> Activities / materials	dministration	ooks / DVD	Copyright / licence fees	evelopment / resources	Gifts and prizes	Publicity	Refreshments	Speaker fees	Staff costs / benefits	Supervision fees	raining	ransportation	Venue	
	General Fund	€		27,337	27.341										•		•	•		•
	Counselling	€9		•		•	•	•	1	•	•	•	•	•	374	•	•	•	•	374
	Forgiveness Workshop	€		,		,	•	•	•	•		•	•	•	•	•	•	•	-	1
	Family Life Education	€		•		•	•	•	•	•		•	•	•	•	•	1,467	•	-	1,467
	Movie Therapy	€		•		409	•	2,257	1,605	•	•	1,747	10,036	18,787	5,240	•	11,550	424	-	52,055
Designat	Community Outreach	<del>છ</del>		,	1 1	1	•	•	•	•	1,430	•	3,609	•	200	•	•	•	-	5,748
Designated Funds	Overseas Community Involved Programme	ઝ		•		1	•	•	1	•	•	•	•	•	•	•	•	•	-	1
	Hope for Senior Programme	<del>⇔</del>		•		3,569	224	•	•	•	1,567	•	5,236	•	1,957	•	•	1,073	-	13,626
	Hope for Youth Programme	<b>⇔</b>		,	1 1	298	•	•	•	•	339	•	718	•	448	•	•	22	-	1,825
	Skill Empowerment	ક્ર		•		•			•			•	•		296		•	•	-	296
	Total	€		•		4,276	224	2,257	1,605	•	3,336	1,747	19,599	18,787	9,024		13,017	1,519	•	75,391
	Total Unrestricted Funds	ક્ક		27,337	27.341	4,276	224	2,257	1,605	•	3,336	1,747	19,599	18,787	9,024		13,017	1,519	•	75,391

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### NOTES TO THE FINANCIAL STATEMENTS For the financial year ended 31 December 2018

## **DETAILED STATEMENT OF FINANCIAL ACTIVITIES** (Continued)

	Total Unrestricted Funds \$		4,694		230	4,208	•	•					' '	23,496	8,882 2,802	10,039	3,734	58,092	160,824	167,847	792,244	792,244	960,091
	Total \$										,	,	1					1	75,391	52,587	53,734	52,644	105,231
	Skill Empowerment \$		•		•											1			296	•			
	Hope for Youth Programme \$		,		•		•	•	•		•	•	•	•		•	•		1,825	1			
	Hope for Senior Programme \$		•		•		•	•			•	•	1	•		1	•	1	13,626	•			,
d Funds	Overseas Community Involved Programme \$		,		•		•	•	•		•	•	•	•		•	•		1	1	1,090	(000,1)	
Designated Funds	Community Outreach \$		ı		1		•	•	•		•	•	1	•		•	•	1	5,748	•			,
	Movie Therapy \$		•		•		•	•	•		•	•		•		•	•		52,055	50,131	42,106	42,106	92,237
	Family Life Education \$		•		1		•	•			•	•		•		1	•	1	1,467	•			,
	Forgiveness Workshop \$		,		•		•	•	•		•	•	•	•		•	•		1	1	200	200	200
	Counselling \$		•		•		•	•			•	•	•	•		1	•		374	2,456	10,338	10,338	12,794
•	General Fund \$		4,694		230	4,208							' '	23,496	8,882	10,039	3,734	58,092	85,433	115,260	738,510	739,600	854,860
		2017 EXPENDITURE (Continued)	Governance costs Audit fees	Bank charges Development and resources	Entertainment and meals	Governance Insurance	IT costs	Management	Membership rees	Miscellaneous Office equipment & repair	Postage and courier	Printing and stationery	Publicity	Staff costs / benefits	Strategic planning Telephone	Training	Transportation		TOTAL EXPENDITURE	NET INCOME	RECONCILIATION OF FUNDS Total funds brought forward Reallocation of funds		TOTAL FUNDS CARRIED FORWARD

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### NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

### 6 DETAILED STATEMENT OF FINANCIAL ACTIVITIES (Continued)

### (b) Financial activities on restricted funds

	Note	Johnson & Johnson APCC Fund	State Street Fund	EMC Corporation Fund	SAP Asia Pte. Ltd. Fund	Xilinx Community Fund	President's Challenge Fund	Care and Share Matching Grant	Total
2018		\$	\$	\$	\$	\$	\$	\$	\$
INCOME									
Income from charitable activities Care and Share grant					_		_	_	_
Programme income - Non-tax									
deductible - Tax deductible		62,784	-	-	-	3,263	-	-	66,047
		62,784	-	-	-	3,263	-	-	66,047
TOTAL INCOME		62,784	-	-	-	3,263	-	-	66,047
EXPENDITURE									
Cost of charitable activities									
Activities / materials Administration		3,409 1,003	-	-	-	-	-	2,065 3,516	5,474 4,519
Annual report		1,500	-	-	-	-	-	3,310	1,500
Bank charges		-	-	-	-	-	-	-	-
Bursary / financial assistance / subsidy		_	_	_	_	_	_	5,401	5,401
Copyright / licence fees		-	-	-	-	-	-	1,761	1,761
Courier		133	-	-	-	-	50	15	198
Development /		-	-	-	-	-	-	13,248	13,248
resources Fall prevention expenses		5,988	-	-	-	-	-	-	5,988
Gifts and prizes		3,194	-	-	-	-	-	4,249	7,443
IT costs		-	-	-	4,996	-	-	281	5,277
Membership fees Miscellaneous expenses		-	-	-	-	-	-	302	302
Publicity		1,500	-	_	-	_	_	6,813	8,313
Refreshments		3,386	-	-	-	-	-	3,791	7,177
Registration fees		-	-	-	-	-	-	60	60
Speaker fees Staff costs / benefits		32,637	_	_	3,000	535	_	16,175 136,513	16,175 172,685
Strategic planning		-	_	-	-	-	_	3,064	3,064
Supervisory fees		-	-	-	-	-	-	480	480
Training		1,832	-	-	-	-	-	10,554	12,386
Translation Transportation		542	_	-	-	13	-	315 1,531	315 2,086
Workshop		338	-	-	1,250	2,000	_	-	3,588
•	11	55,462	-	-	9,246	2,548	50	210,134	277,440
Governance costs Insurance			_	_				4.044	4,911
Staff costs / benefits		-	-	-	-	-	-	4,911 5,966	5,966
		_	-	-	-	-	-	10,877	10,877
TOTAL EXPENDITURE		55,462	-	-	9,246	2,548	50	221,011	288,317
NET INCOME (LOSS)		7,322		-	(9,246)	715	(50)	(221,011)	(222,270)
RECONCILIATION OF FUNDS									
Total funds brought forward		14,954			30,568		8,975	442,705	497,202
TOTAL FUNDS CARRIED FORWARD		22,276			21,322	715	8,925	221,694	274,932

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### NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

### 6 DETAILED STATEMENT OF FINANCIAL ACTIVITIES (Continued)

	Note	Johnson & Johnson APCC Fund	State Street Fund	EMC Corporation Fund	SAP Asia Pte. Ltd. Fund	Xilinx Community Fund	President's Challenge Fund	Care and Share Matching Grant	Total
		\$	\$	\$	\$	\$	\$	\$	\$
2017 INCOME									
Income from charitable activities									
Care and Share grant Programme income		-	-	-	-	-	-	360,297	360,297
<ul><li>Non-tax deductible</li><li>Tax deductible</li></ul>		31,558	-	-	-	-	10,000	-	41,558 -
		31,558	-	-	-	-	10,000	360,297	401,855
TOTAL INCOME		31,558	-	-	-	-	10,000	360,297	401,855
EXPENDITURE									
Cost of charitable activities									
Activities / materials		3,286	-	-	-	-	-	3,755	7,041
Administration Annual report		2,688 2,406	_	-	999	-	-	4,992	8,679 2,406
Bank charges		223	10	_	_	_	_	-	233
Bursary / financial									
assistance / subsidy		-	-	-	-	-	-	4,325	4,325
Copyright / licence fees		-	-	-	-	-	-	1,301	1,301
Courier		162	-	-	87	-	50	30	329
Development / resources Fall prevention expenses		6,168	_	-	_	-	-	9,325	9,325 6,168
Gifts and prizes		3,415	_	_	_	_	_	3,218	6,633
IT costs		-	_	_	_	_	_	3,771	3,771
Membership fees		-	_	-	-	-	_	- /	- ,
Miscellaneous expenses		-	-	-	-	-	-	2,389	2,389
Publicity		1,465	-	-	-	-	-	5,679	7,144
Refreshments		2,406	-	211	114	-	-	2,592	5,323
Registration fees		-	-	962	-	-	-	- 0.050	962
Speaker fees		- 26 440	2 222	- F06	- 6 600	-	11 700	3,650	3,650
Staff costs / benefits Strategic planning		26,419	2,222	506	6,600	-	11,789	166,091 4,320	213,627 4,320
Supervisory fees		_	_	_	-	-	_	4,320 840	4,320 840
Training		3,370	17,595	_	2,000	_	_	46,041	69,006
Translation		-	-	_	_,	-	_	-	-
Transportation		944	24	91	86	-	-	1,187	2,332
Workshop		685	-	3,355	7,000	-	-	-	11,040
	11	53,637	19,851	5,125	16,886	-	11,839	263,506	370,844
Governance costs									
Insurance		-	-	-	-	-	-	4,911	4,911
Staff costs / benefits			-			-	-	15,000 19,911	15,000
									19,911
TOTAL EXPENDITURE		53,637	19,851	5,125	16,886	-	11,839	283,417	390,755
NET INCOME (LOSS)		(22,079)	(19,851)	(5,125)	(16,886)		(1,839)	76,880	11,100
RECONCILIATION OF FUNDS									
Total funds brought forward		37,033	19,851	5,125	47,454	-	10,814	365,825	486,102
TOTAL FUNDS CARRIED FORWARD		14,954		-	30,568		8,975	442,705	497,202

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### 7 CASH AND BANK BALANCES

	<u>2018</u>	<u>2017</u>
	\$	\$
Cash at bank	1,028,281	1,198,582
Fixed deposit	405,217	400,000
	1,433,498	1,598,582

Cash at bank earns interest at prevailing bank interest rates.

Fixed deposit earns interest at rates ranging from 1% - 2% (2017: 1.3%) per annum.

For the purpose of the statement of cash flows, cash and bank balances are comprised of the balances as shown above.

Cash and bank balances are denominated in Singapore Dollar.

### 8 RECEIVABLES

	<u>2018</u> \$	<u>2017</u> \$
Funds receivable	72,375	37,832
Prepayments	2,725	411
Others	384	381
	75,484	38,624
Total receivables (excluding prepayments)	72,759	38,213
Add: Cash and bank balances (Note 7)	1,433,498	1,598,582
Total loans and receivables	1,506,257	1,636,795

Receivables are denominated in Singapore Dollar.

### 9 PLANT AND EQUIPMENT

		Office	
	<u>Computers</u>	<u>equipment</u>	<u>Total</u>
	\$	\$	\$
Cost			
At 31.12.2016	29,173	1,399	30,572
Additions	-	-	-
At 31.12.2017	29,173	1,399	30,572
Additions		-	
At 31.12.2018	29,173	1,399	30,572
Accumulated depreciation			
At 31.12.2016	29,173	1,399	30,572
Charge for the financial year	-	-	-
At 31.12.2017	29,173	1,399	30,572
Charge for the financial year		-	
At 31.12.2018	29,173	1,399	30,572

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### 9 PLANT AND EQUIPMENT (Continued)

		Office	
	<u>Computers</u>	<u>equipment</u>	<u>Total</u>
	\$	\$	\$
Net carrying amounts			
At 31.12.2017	-	-	-
At 31.12.2018		-	-

### 10 PAYABLES

	<u>2018</u> \$	<u>2017</u> \$
Accruals	10,565	82,975
Total financial liabilities carried at amortised cost	10,565	82,975

Payables are denominated in Singapore Dollar.

### 11 DEFERRED INCOME

	<u>2018</u>	<u>2017</u>
	\$	\$
NCSS – Singapore Gold Cup 2015 fund	65,000	65,000
Dell EMC Singapore – CSR fund	16,777	16,800
Johnson & Johnson – CSR fund	7,161	15,138
	88,938	96,938

### 12 FUNDS

Funds comprise of unrestricted and restricted funds.

### Unrestricted - general fund

This fund represents accumulated surplus and is for the purpose of meeting operating expenses incurred by the Society.

### Unrestricted - designated fund

### (a) Counselling

This service empowers people to realise their potential and help them cope with various issues and challenges in their lives.

### (b) Forgiveness Workshop

This workshop introduces forgiveness as a pathway to emotional healing.

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### 12 **FUNDS** (Continued)

### Unrestricted - designated fund (Continued)

### (c) Family Life Education

To provide guidance and support for couples, parents and working adults through the Society's Family Life Education talks and workshops.

### Movie Therapy (d)

This is a breakthrough therapy approach that uses movies to help people gain self-awareness and to work on their life issues through talks/ workshops.

### (e) Community Outreach

This is Society's volunteers participating in various programmes for youths, seniors and those with physical disabilities.

### (f) Overseas Community Involved Programme

This programme is in collaboration with HOPE *worldwide*'s global network of organisations. The Society organises regular Overseas Community Involvement Programme ("OCIP") to inspire overseas volunteerism amongst Singaporeans.

### Hope for Senior Programme (g)

This programme aims to reach out to the low-income elderly in the community by cleaning and painting their flats as well as providing emotional support through activities with the volunteers.

### (h) Hope for Youth Programme

This programme provides the disadvantaged and low-income youths with various befriending, educational and sporting opportunities to develop their confidence and life-skills.

### (i) Skill Empowerment

This programme provides employability training and job support to adults and youths with autism; and entrepreneurship and IT life-skill empowerment to disadvantaged youths.

### Restricted fund

Fund balances restricted by outside sources are indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the management committee. Restricted funds may only be utilised in accordance with the purpose established by the source of such funds or through the terms of an appeal and are in contrast with unrestricted funds over which management committee retains full control to use in achieving any of its society purposes.

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### **12 FUNDS** (Continued)

### Restricted fund (Continued)

Restricted funds comprise of the following:

### (a) Johnson & Johnson APCC Fund at Give2Asia

Grants received from Johnson & Johnson APCC Fund at Give2Asia are to support the Seniors Fall Prevention Program and the Volunteer Seniors Befriending Program. These are recognised over a period from 1 October 2017 to 30 September 2018 and 1 October 2018 to 30 September 2019, accordingly.

### (b) State Street Fund at Give2Asia

Grants received from the State Street Fund at Give2Asia are to support the Employability and Job Support Program, the Hope for Youth Pathlight program, and the Hope for Youth volunteering program, which are recognised over a period of 12 months from 1 November 2015 to 31 October 2016 and to support the Employability and Job Support Program, which is recognised over a period of 12 months from 1 November 2016 to 31 October 2017, accordingly.

### (c) EMC Corporation Fund at Give2Asia

Grants received from EMC Corporation Fund at Give2Asia are to provide personal development and life skills training to disadvantaged youths in Singapore. The grant period is from 1 July 2016 to 30 June 2017, extended till 31 December 2017.

### (d) SAP Asia Pte. Ltd. Fund

Grants received from SAP Asia Pte. Ltd. is to help disadvantaged/ at-risk youth beneficiaries develop computer skills through training, develop entrepreneurial skills through Youth Entrepreneurship Skills ("YES") Programme and to inspire them through career visits with SAP volunteers during SAP's Month of Service volunteering event.

### (e) Xilinx Community Fund at Give2Asia

Grants received from Xilinx at Give2Asia is to support Hope for Youth programme. This programme educates disadvantaged youths through life skills workshops and strengthen the relationship bond between youth and their families. The grant is recognised over a period from 1 March 2018 to 31 March 2019.

### (f) President's Challenge Fund

The President's Challenge 2014 Fund represents grants received from National Council of Social Service ("NCSS") for the Society's programmes, IT and manpower needs for the period from 1 May 2015 to 30 April 2017. The President Challenge 2016 Fund is to support the Movie Therapy programme expenses for the period from 1 May 2017 to 30 April 2019.

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### **12 FUNDS** (Continued)

### Restricted fund (Continued)

Restricted funds comprise of the following: (Continued)

### (g) Care and Share Matching grant

Care and Share is a matching grant from Ministry of Social and Family Development ("MSF"), based on qualifying donations, to develop the Society's capabilities and capacity in the provision of social services and programmes for its beneficiaries, for the period from 1 January 2015 to 31 March 2019. In May 2018, the grant utilisation deadline was extended to 31 March 2021. The unused funds for projects that are withdrawn or terminated prematurely may be clawed back if the new proposed projects are not approved by MSF.

### Restricted fund - Cost of Charitable Activities

The restricted funds are utilised in accordance with the purpose established by the source of such funds or through the terms of an appeal. The allocation of funds to the respective programmes are indicated in the following tables:

	Note	Johnson & Johnson APCC Fund	State Street Fund	EMC Corporation Fund \$	SAP Asia Pte. Ltd. Fund \$	Xilinx Community Fund \$	President's Challenge Fund \$	Care and Share Matching Grant \$	Total \$
2018									
Counselling	(i)	-	-	-	-	-	-	21,932	21,932
Movie Therapy	(ii)	-	-	-	-	-	50	68,506	68,556
Community Outreach	(iii)	23,640	-	-	-	-	-	63,070	86,710
Hope for Senior									
Programme	(iv)	31,822	-	-	-	-	-	-	31,822
Hope for Youth Skill	(v)	-	-	-	-	2,548	-	-	2,548
Empowerment	(vi)	-	-	-	9,246	-	-	-	9,246
Others	(vii)	-	_	_	_	-	-	56,626	56,626
		55,462	-	-	9,246	2,548	50	210,134	277,440
2017									
Counselling	(i)	-	-	-	-	-	-	5,753	5,753
Movie Therapy	(ii)	-	-	-	-	-	11,386	68,686	80,072
Community Outreach	(iii)	26,556	-	-	-	-	-	47,301	73,857
Hope for Senior									
Programme	(iv)	27,081	-	-	-	-	-	-	27,081
Hope for Youth Skill	(v)	-	-	5,125	-	-	-	-	5,125
Empowerment	(vi)	_	19,851	-	16,886	-	-	-	36,737
Others	(vii)	-	_	_	_	-	453	141,766	142,219
	` ,	53,637	19,851	5,125	16,886	-	11,839	263,506	370,844

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### NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2018

### **12 FUNDS** (Continued)

### Restricted fund – Cost of Charitable Activities (Continued)

### (i) Counselling

	Care and Share Matching Grant		
	<u>2018</u>	<u>2017</u>	
	\$	\$	
Counselling subsidy	210	1,490	
Development / resources	161	333	
Membership fees	302	-	
Publicity	400	-	
Staff costs / benefits (Community)	20,379	3,090	
Supervision fees	480	840	
•	21,932	5,753	

### (ii) Movie Therapy

		President's Challenge Fund		Matching Grant
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
	\$	\$	\$	\$
Activities / materials	-	-	-	46
Administration	-	-	-	-
Copyright / licence fees	-	-	803	401
Courier	50	25	-	-
Development / resources	-	-	4,627	5,587
Miscellaneous expenses	-	-	-	89
Publicity	-	-	3,575	199
Refreshments	-	-	58	-
Registration fees	-	-	60	-
Speaker fees	-	-	11,325	3,650
Staff costs / benefits	-	11,361	47,552	58,714
Translation	-	-	315	-
Transportation			191	
	50	11,386	68,506	68,686

### (iii) Community Outreach

	Johnson & Johnson APCC Fund		Care and Matching	
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
	\$	\$	\$	\$
Activities / materials	32	101	2,065	3,755
Administration	1,003	2,688	-	-
Annual report	1,500	2,406	-	-
Bank charges	-	223	-	-
Bursary / financial assistance	-	-	5,191	2,835
Courier	133	163	-	-
Gifts and prizes	2,592	2,688	4,249	3,218
Publicity	1,500	1,465	1,538	-
Refreshments	1,500	1,636	3,733	2,592
Speaker fees	-	-	4,850	-
Staff costs / benefits	13,441	11,286	39,996	33,724
Training	1,832	3,370	149	67
Transportation	107	530	1,299	1,110
•	23,640	26,556	63,070	47,301

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### NOTES TO THE FINANCIAL STATEMENTS

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### **12 FUNDS** (Continued)

### Restricted fund - Cost of Charitable Activities (Continued)

### (iv) Hope for Senior Programme

	Johnson & Johnson APCC Fund		
	<u>2018</u> \$	<u>2017</u> \$	
	\$	\$	
Activities / materials	3,377	3,185	
Fall prevention expenses	5,988	6,168	
Gifts and prizes	602	727	
Refreshments	1,886	770	
Staff costs / benefits	19,196	15,132	
Transportation	435	414	
Workshop	338	685	
•	31,822	27,081	

### (v) Hope for Youth

	Xilinx Commu	inity Fund	EMC Corporation Fund	
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
	\$	\$	\$	\$
Activities / materials	-	-	-	3,355
Refreshments	-	-	-	211
Registration fees	-	-	-	962
Staff costs / benefits	535	-	-	506
Transportation	13	-	-	91
Workshop	2,000	-	-	-
	2,548	-	-	5,125

### (vi) Skill empowerment

	SAP Asia Pte. Ltd. Fund		State Stree	t Fund
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
	\$	\$	\$	\$
Administration	-	1,086	-	10
IT equipment	4,996	-	-	-
Refreshments	-	114	-	-
Staff costs / benefits	3,000	6,600	-	2,222
Training	-	2,000	-	17,595
Transportation	-	86	-	24
Workshop	1,250	7,000	-	-
	9,246	16,886	-	19,851

### (vii) Others

	Care and Share M	atching Grant	President's Challenge Fund	
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
	\$	\$	\$	\$
Administration	3,516	4,992	-	-
Copyright / licence fees	958	900	-	-
Courier	15	30	-	25
Development / resources	8,460	3,405	-	-
IT costs	281	3,771	-	-
Miscellaneous expenses	-	2,300	-	-
Publicity	1,300	5,480	-	-
Refreshments	-	-	-	-
Staff costs / benefits	28,586	70,563	-	428
Strategic planning	3,064	4,320	-	-
Training	10,405	45,974	-	-
Transportation	41	31_	<u> </u>	-
	56,626	141,766	<u> </u>	453

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### NOTES TO THE FINANCIAL STATEMENTS

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### 13 INCOME TAX

The Society is a registered Charity and its income is exempted from income tax.

### 14 TAX-DEDUCTION RECEIPTS

During the financial year, the Society issued tax-deduction receipts for donations collected amounting to \$68,715 (2017: \$61,017).

### 15 FINANCIAL INSTRUMENTS

### (a) Financial risk management objectives and policies

The Society is exposed to financial risks arising from its operations and the use of financial instruments. The key financial risks include credit risk and liquidity risk. The Society has no foreign currency risk, interest rate risk and market price risk. The board policies for managing these risks are summarised below.

There has been no change to the Society's exposures to these financial risks or the manner in which it manages and measures the risks.

### Credit risk

Credit risk is the risk of loss that may arise on outstanding financial instruments should a counterparty default on its obligations. The Society's exposure to credit risk arises primarily from cash and bank balances and receivables. For other financial assets that is cash and cash balances, the Society minimises credit risk by dealing exclusively with high credit rating counterparties.

### Excessive risk concentration

The Society has no (2017: NIL) excessive concentration of credit risk with any single counterparty.

### Exposure to credit risk

As at the end of the reporting period, the Society has no receivables that carries a significant exposure to credit risk.

### Liquidity risk

Liquidity risk is the risk in which the Society is unable to meet its short-term obligations and this arises due to shortage of funds.

In the management of liquidity risk, the Management Committee monitors and maintains a level of cash and bank balances deemed adequate by the management to meet its operating expenses at all time.

At the end of the reporting period, the Society has non-derivative financial liabilities that are payables amounting to \$10,565 (2017: \$82,975) which will mature within 1 year or less, or repayable on demand.

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### 15 FINANCIAL INSTRUMENTS (Continued)

### (b) Fair values of financial assets and financial liabilities (Continued)

The fair value of financial assets and financial liabilities reported in the statement of financial position approximates carrying amounts of those assets and liabilities, as these are short term in nature.

During the financial year, no amount (2017: NIL) has been recognised in profit or loss in relation to the change in fair value of financial assets or financial liabilities, estimated using a valuation technique.

The Society has no fair value measurement hierarchy recognised on the statement of financial position as at the end of the reporting period.

### 16 CONFLICT OF INTEREST POLICY

Whenever a member of the Management Committee is in any way, directly or indirectly, has an interest in a transaction or project or other matter to be discussed at a meeting, the member shall disclose the nature of his interests before the discussion on the matters begins.

The member concerned should not participate in the discussion or vote on the matter, and should also offer to withdraw from the meeting and the Management Committee shall decide if this should be accepted.

### 17 RESERVE POSITION AND POLICY

### Reserve Position

The Society's reserve position for the financial year ended are as follow:

			(Decrease)	increase	Percentage of increa	` ,
	<u>2018</u> \$	<u>2017</u> \$	<u>2018</u> \$	<u>2017</u> \$	<u>2018</u> %	<u>2017</u> %
Unrestricted Fund						
<ul> <li>General Fund</li> </ul>	993,526	854,860	138,666	115,260	16	16
<ul> <li>Designated Funds</li> </ul>	141,021	105,231	35,790	52,587	34	98
Restricted Funds	274,932	497,202	(222,270)	11,100	(45)	2
Total Funds	1,409,479	1,457,293	(47,814)	178,947	(3)	14
Total annual						
expenditure	541,580	551,579	(9,999)	48,883	(2)_	10
Ratio of general fund to annual operating						
expenditure	1.83	1.55				

### Reserve policy

The reserve of the Society provides financial stability and the means for the development of Society's activity. The Society intends to maintain the reserve at a level equivalent to a maximum amount of four times the total annual expenditure, which will be reviewed as and when the need arises.

The Management Committee will review annually the amount of fund that is required to ensure that they are adequate to fulfill the Society's continuing obligations.

The Society is not subject to any externally imposed reserve requirement.

### Public Disclosure

### 1. GOVERNANCE

HOPEwwS has complied with 21 out of 24 applicable guidelines of the Code of Governance Evaluation Checklist for Institutions of Public Character (IPCs). The full checklist is available at <a href="https://www.charities.gov.sg">www.charities.gov.sg</a>.

### 2. POLICIES

### a. Conflict of Interest

Whenever a member of the Management Committee is in any way, directly or indirectly, has any interest in a transaction or project or other matter to be discussed at a meeting, the member shall disclose the nature of his interests before the discussion on the matter begins.

The member concerned should not participate in the discussion or vote on the matter, and should also offer to withdraw from the meeting and the Management Committee shall decide if this should be accepted.

### b. Related Party Transactions

It is not the normal practice for the members of the Management Committee, or people connected with them, to receive remuneration, or other benefits, from the Society for which they are responsible, or from institutions connected with the Society. All related party transactions were carried out in accordance with the Society's conflict of interest policy.

### c. Reserve Policy

The reserve of the Society provides financial stability and the means for the development of Society's activity. The Society intends to maintain the reserve at a level equivalent to a maximum amount of four times the total annual expenditure, which will be reviewed as and when the need arises.

### d. Whistle Blowing Policy

HOPEwwS has established the Whistle Blowing Policy to enable employees or outside parties to report without fear of adverse consequences and allows us to take appropriate actions.